1	BEFORE THE FLORIDA PUBLIC SERVICE COMMISSION		
2	PLOKIDA PODLIC BERVICE COMMISSION		
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4	In the Matter of	: DOCKET NO. 960598-TP	
5	Request for Submis	sion of :	
6	Proposals for Prov Relay Service, Beg	ision of :	
7	June, 1997.		,
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10	PROCEEDINGS:	BIDDERS CONFERENCE	•
11	PROCEEDINGS.	BIDDERS CONFERENCE	
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13	DATE:	Wednesday, August 28, 1996	
14	TIME:		
15	iime:	Commenced at 9:30 a.m. Concluded at 10:30 a.m.	
16	DI NOD.		
17	PLACE:	Betty Easley Conference Center Room 152	
18		4075 Esplanade Way Tallahassee, Florida	
19			
20	REPORTED BY:	JOY KELLY, CSR, RPR Chief, Bureau of Reporting	
21		Florida Public Service Commission	JATE
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1	IN ATTENDANCE:	
2	CHARLES ESTES, MCI.	
3	BRANDI RARUS, MARILYN MIDYETTE, Sprint	
4	Communications.	
5	RUSSELL FLEMING, DORIS FRANKLIN and KELLY	
6	STEPHENS, AT&T.	
7		
8	FOR THE FPSC:	
9	RICHARD TUDOR, ALAN TAYLOR, LAURA KING and	
10	DON McDONALD, FPSC Division of Communications.	
11	CINDY MILLER, FPSC General Counsel's Office.	
12		
13	INTERPRETERS:	
14	SHARN STARLING	
15	BETTINA TANACEA	
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PROCEEDINGS

(Meeting convened at 9:30 a.m.)

MR. TUDOR: Let's go ahead and get started.

This meeting was noticed in the RFP itself and also Commission notices were issued dated July 31st to set up this time and location for a bidders conference. What we want to do today is to provide a brief overview of the RFP and to answer whatever questions we can today about the RFP.

I want to welcome everyone here. We have a sign-in sheet on the front table. If everyone that is here would try to sign that sometime today I'd appreciate it. For the court reporters, and the interpreters, if you would this morning, first couple of times you talk, if you would identify yourself until we make sure everybody knows everyone and also don't speak too quickly so everybody can keep up.

The first thing I'd like to do is try to identify for each potential bidder who the primary contact person will be on the RFP because we want to make sure that we're in communication with them especially. So let me ask for AT&T who the primary contact person should be. You know, we have dealt with Maripat Brennan on this, and LaRain Cikota Renz, and we have had additional folks this morning, so I

want to get some idea of who would be the best primary contact person.

MR. FLEMING: Probably me.

MR. TUDOR: So Andy Lange.

MR. FLEMING: LaRain and myself. Do you
have my telephone number?

MR. TUDOR: I believe I have all of that,
yes. You haven't had any reason changes, have you?
MR. FLEMING: No.

MR. TUDOR: Okay. Let me ask that for Sprint. We've gotten a couple of letters from Regina Woelfle, W-O-E-L-F-L-E, who I was not familiar with and I didn't know if she was going to be the primary contact person or someone else. So could you tell me who would be the primary contact for Sprint?

MS. RARUS: That would be Regina.

MR. TUDOR: Okay. There was a request for a disk copy of the RFP. So I have done that. I have made copies of the RFP on disk. Let me just give you this warning: I can see why you would want that. It would be helpful for doing things like word searches or for doing -- perhaps trying to format maybe the checklist or something like that, just a few caveats. The paper copy version is the official version of the RFP. If there is any difference that you find in the

electronic version, the disk copy and the paper copy, rely on the paper copy, not on the electronic copy. So you might want to just make sure that that's the approach you take as you're working with it.

This is in WordPerfect 5.1. And let me ask who I should give these too. Sprint? And for AT&T? Brandi for Sprint and Kelly for AT&T. Okay.

For AT&T the primary contacts will be Russell Fleming and LaRain Cikota Renz, and for Sprint the primary contact will be Regina Woelfle; is that correct? Okay. Okay.

I would like to just briefly go over some of the schedule that's laid out just to remind you of some dates.

Any questions that you have about the RFP we would like to receive those in writing by September 19th. That does not necessarily mean that we will not be able to respond to questions sent in later, but we would like for you to use that as a target because we may have difficulty in getting responses to you if they come in much later than that.

Remind you of the bid due date which is

October 2nd at 3:00 Tallahassee time, 3:00 p.m., and
those will need to be received in our Division of

Records and Reporting. And just let me emphasize that

Section A.12 of the RFP indicates that late proposals will not be accepted, so please make sure you've got them here ahead of that time frame. They're not due at 5 o'clock; they're due at 3:00 on that date of October 2nd.

Also let me remind you that the price proposal and the technical proposal should be submitted separately. They can come in the same box or whatever but they should be very clearly separated. The technical proposal needs to be filed in three-ring binders and the price proposal needs to be sealed up in a envelope and the RFP describes what should be on the outside of that envelope to make it very clear what is in there.

On December 3rd we're anticipating that that's the date where we will present -- the Staff will present to the Commissioners a recommendation on who to award the contract to. And, of course, the date for service is -- service is to begin June 1, 1997.

Any of these dates in this schedule are subject to change, but we anticipate that we will follow that schedule absent any unforeseen circumstances. So at this time we still believe that this is the schedule we'll follow.

Let me remind you also that the RFP calls for compliance with the Florida law, the Telecommunications Access System Act, as well as the Americans with Disabilities Act and related FCC rules, so it's very important that you are familiar with those so that any proposal you put together is in compliance with those.

Another key item is restrictions on communications. In the transmittal letter that accompanied the RFP, as well as in Section A.10 of the RFP we discuss communications. We're asking that bidders not communicate with any Public Service Commission Commissioner, no Public Service Commission Staff member, no Advisory Committee member regarding the RFP until after we've selected a provider.

I have copies of the Advisory Committee list and I want to pass those out just to make sure that you are aware of who is on the committee so that you don't accidentally discuss the relay service with them.

Just for the record, I think we've probably gotten most everybody here. Let me ask if we could go across this front table and ask everyone to introduce themselves. Let's start with you if we could, Charles.

MR. ESTES: I'm Charles Estes from MCI. 1 MR. LANGE: Andy Lange with USA Relay. 2 MS. RARUS: Hi, I'm Brandi Rarus from 3 4 Sprint. MS. MIDYETTE: I'm Marilyn Midyette with 5 Sprint as well. 6 MS. STEPHENS: I'm Kelly Stephens from AT&T. 7 MR. FLEMING: I'm Russell Fleming with AT&T. 8 MS. FRANKLIN: Doris Franklin with AT&T. 9 MR. TUDOR: Okay. Thank you. 10 Yes, Russell. 11 MR. FLEMING: For clarification, I 12 13 understand that there's two people from the Advisory Council that are on the evaluation team. contact with them, also any of the members of the 15 l Advisory Council; is that correct? 16 17 MR. TUDOR: Yes, that's correct. There are Advisory Committee members and none of those should be 18 contacted during the review of this proposal. Two of 19 20 those members are evaluators, so that applies to them 21 as well as all the other Advisory Committee members. MR. FLEMING: Thank you. 22 MR. TUDOR: Thank you. Appreciate you're 23 clarifying that. 24

We have received some written questions from

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Sprint and we'll be reviewing those in just a little bit.

One thing I want to emphasize is that we do not currently plan any oral interviews or site visits. We may do that, but we do not anticipate doing that, and I want to emphasize to you that you should anticipate that your written proposal could be your total opportunity to present your proposal to the Proposals Evaluation Committee. So don't anticipate supplementing that later on in any way because the written proposal may well be the total proposal that the Commission and the evaluation committee will review.

Let me just also emphasize that it would certainly be to your advantage for both the Proposals Review Committee and the Commission to understand your proposal that you fully explain everything in your proposal. Do not assume an awfully large amount about what the evaluators may or my not already know. Try to make as clear as possible what your proposal will be in the proposal that is written and submitted.

One of the areas of the proposal I wanted to take a minute to -- excuse me, of the RFP that I wanted to take just a minute to make sure you understood deals with what is in B.38 and B.39 of the

RFP.

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B.38 is entitled "Unsolicited Features in Basic Relay Service." B.39 is listed as "FPSC Optional Services Not in Basic Relay But Available at Additional Cost." I want to make sure you understand the difference in those two. That's B.38 and B.39.

B.38 will have points awarded for it up to a maximum of 200 points. That is for all -- we emphasize the word all -- all unsolicited features that you propose under B.38. In other words, if you propose five features, it's not 200 points per feature, but 200 points for all of the features that you propose under B.38.

If your company is selected as the contractor, that will be a part of your package, your proposal. You will be expected to provide those features in B.38.

There will be no additional charge to the State of Florida for providing those services other than the charge for basic relay service. In other words, that will be a part of your basic proposed relay service.

Now, B.39 is different from that. B.39 there are no points awarded. It's not going to affect whether you're awarded a contract or not because there

are no points awarded for that.

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The charges, price for items under B.39 are to be separately stated in the price proposal. So, for example, if your basic package includes two unsolicited features, and you propose a charge of 50 cents per minute, that's your proposal for basic That 50 cents per minute would include those relav. two unsolicited features under B.38. But if you are awarded the contract, and if the Commission chooses to take one or more of the optional features under B.39, then we would, in the contract, agree to that additional optional service and we would reach an agreement on what charge we would pay for that and that would be over and above the basic 50 cents, if we agree that there should be a charge at all for that extra service and that would be something we would reach an agreement on.

Do you have any questions about that? Is that clear? Okay.

We have some prefiled questions from Sprint, and I'm going to pass those out.

Charles, earlier I had asked who was going to be the primary contact person for each company. Will that be you for MCI?

MR. ESTES: It will be Ross Preston.

MR. TUDOR: I do not have any information on Mr. Preston, like an address or telephone number. If he's going to be the primary contact person, I need that information.

MR. ESTES: Then change it to me, Richard.

I'm sorry.

MR. TUDOR: Okay.

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And also we passed out a computer disk with the RFP on it. And I want to give you a copy of that. And with the understanding that this is not necessarily the official version. I believe it is, but if there are any differences between the electronic version and the paper version, you need to rely on the paper version. That will be considered the official version of the RFP. This copy is in WordPerfect 5.1, and I understand how you can use that for searching and things like that, but please understand that this is not the official version of the RFP, but the paper version is.

If you would take your RFP and the list of questions from Sprint we will review those.

The first question Sprint identifies is relating to Section A.15 which is on Page 10 of the RFP. And that section deals with public availability of proposals. The question is will the vendors have

the opportunity to submit redacted versions of their proposal for availability to the public? And if not, how will vendors confidential information be protected?

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In responding to that I would first like to refer you to Section A.25 of the RFP, which is on Page 13. And what that indicates is that written requests for confidentiality will be considered by the FPSC as described in the Florida Statute that is referenced there, and also in one of the Commission rules. We have copies of that Commission rule and what I want to do is get a copy of that to each of you today. But let me summarize -- let me just explain that these procedures lay out a process by which you can request confidentiality. Generally, and you can go through the process in more detail, but generally the process is that you may submit something to the Commission; it will be a public record. But if you ask for confidentiality, we will treat it with confidentiality initially. We will then review your request for confidentiality. That will not necessarily be granted automatically. It will be reviewed and your justification for keeping that information out of the -- out of public availability will be reviewed, and if we do not agree that it

should be treated confidentially, we will issue a ruling which will say that it will be made public, which is obviously something that you can also protest.

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And then if we agree that it's confidential, we will issue a ruling that it will remain confidential.

Cindy, do you want to clarify or correct anything I said or add to that?

MS. MILLER: Just that (4) is the part to focus on. It's on that second Page 22-8. (4), and there it talks about the redacted copy that you would file in addition to your regular version, so, hopefully, that will answer that question.

MR. TUDOR: Does that satisfy your question?

MS. RARUS: Yes. Thank you.

MR. TUDOR: Okay. The second question deals with Section B.4 which is on Page 15 of the RFP. This is the section dealing with the term of contract. The question is, "Please clarify whether the additional period the contract may allow for is a one-year or three-year term?" And the answer for the question asked is neither. It is not specifically for either of those. That is an item that will be mutually agreed to by the Commission and the contractor.

MS. RARUS: Okay.

MR. TUDOR: There's not a specific answer.

It's not necessarily either one or three years.

Of course, the initial term of the contract is three years.

Question 3 deals with Section B.13 on

Page 20. The requirement of B.13 is to make available

CAs with the capability of providing relay service to

users who use either English, Spanish or ASL on their

relay call. The question is, are Spanish calls

included in the percentage of traffic that can be

handled outside of the state, and will Spanish calls

be evaluated for the percentage of in-state traffic

requirement?

First, in responding to that I would say that there's probably an additional reference related to this. There's a separate section that deals with in-state versus out-of-state traffic.

The RFP does not require that traffic be handled at an in-state relay center, but it does award points for providers who handle traffic in-state, at an in-state relay center.

The answer to the question dealing with Spanish calls, I think, could best be answered by simply saying a call is a call. We would not

differentiate between a Spanish call or an ASL call or an English call. A call is a call in terms of the in-state versus out of state issue.

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The question talks about an in-state traffic There is no in-state traffic requirement. requirement. So I just want to clarify that in terms of the question, there is no requirement for in-state traffic. Let me use as an example, let's say, that you chose to handle 75% of your traffic, which is all English traffic inside the state, and you handled the rest of your traffic, which is Spanish which is, say, 25% in some other state. Then you would have handled 75% of your traffic in Florida and 25% out of state. In other words, you would not have handled 100% of your traffic in Florida because 25% which are the Spanish calls in this example, were handled in another location. Is that clear? Do you have a follow-up question?

MS. RARUS: Yes. Sprint is requesting a percentage of this Florida -- Sprint would request for the 25% of the Spanish traffic to be handled in Florida because currently we handle all of the Spanish traffic through the Texas center. So assuming that we set up a center in Florida to handle all of the calls except for the Spanish calls, we would need to know

the percentage.

MR. TUDOR: Okay. So as an example, then, if 75% were handled in Florida, and 25% went to Texas, it really wouldn't matter whether the ones that are handled in-state or the ones that go to Texas are English or Spanish, it wouldn't matter. The bottom line is that a call is a call.

MS. RARUS: No, it would only be the Spanish calls. We would run the calls as Spanish. We would not send calls other than Spanish calls to the Texas gate.

MR. TUDOR: And again it would not matter how you handled Spanish versus English calls. That would not be an issue. The bottom line would be if you handled 100,000 calls in a month, if 75,000 of those went to a Florida relay center and 25,000 went to a Texas relay center, it really wouldn't matter whether all of them were English or all were Spanish or a mix. That would not make any difference in terms of the issue of in-state versus out of state. A call is a call.

Andy.

MR. LANGE: Could I ask what the percentage of the Spanish calls does FRS currently handle today?

MR. TUDOR: I do not have that information.

It's not included in their traffic reports.

MR. LANGE: Okay.

MS. RARUS: That's what I'm requesting, because we would need to know that percentage in order to figure out how we could plan for Florida. Because you're giving us points based on the percentage of traffic, and Sprint would like to know how much Florida traffic currently is handled in Spanish currently.

MR. TUDOR: Charles, do you know the mix?

MR. ESTES: (Shakes head) We do not track

it.

MR. TUDOR: The decision of whether to handle in-state versus out of state may be based on the language, but it may also simply be based on the load balancing plan.

MS. RARUS: How would you evaluate the percentage of points based on location if you don't know what the percentage of the traffic is being sent to another location for Spanish? Spanish calls only?

MR. TUDOR: Currently all traffic is required to be handled in-state. I understand your question. You would like to know the -- because you're interested in perhaps differentiating in-state and out-of-state based on language.

MS. RARUS: Yes.

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MR. TUDOR: But it is not a part of the traffic reports that we get today. So it's -Mr. Estes has indicated he does not have that information. So I cannot answer that. I just don't know.

MS. STEPHENS: That 1-800 number for Florida, the 21 for the TTY, will that remain the same for Spanish calls going through this number or will it be a separate 800 telephone number?

MR. TUDOR: The RFP deals with the 800 number question by saying that there are two -- perhaps we should turn to that to make sure that I understand your question and that we're following the RFP. Let me find that.

It's item B.5 on Page 15.

Basically what the requirement is in the new RFP, is that the existing numbers will continue to be used. The 8771 number being used for TDD access and the 8770 for voice access. Then at the provider's discretion a separate number may be used for access by ASCII terminals. So those things would be at the provider's discretion, the third number. The first two numbers are required, the third number for ASCII is at your discretion, and then if you would like to

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use additional numbers for relay -- and we use as an example Spanish access -- you can bring that proposal to the Commission for authority to add an additional number.

It may not necessarily be at your discretion, but you can make that request to do that.

MS. MIDYETTE: I'm probably new to this arena in general and, secondly, I'm not sure I understood the discussion heretofore on the percentage traffic. In order for us to assist you in determining how you would allocate points for how much traffic is serviced out of the state of Florida versus how much is not, because one of the differentiaters for us would be that Spanish-speaking element --

MR. TUDOR: Okay.

MS. MIDYETTE: -- how will you -- if we can't tell you as a result of not knowing how many of the calls are Spanish, how will you be able to determine if we can't tell you that, to determine how many points are awarded for an in-state center or not?

MR. TUDOR: Well, you will have to, of course, comply with what you put in your proposal.

MS. MIDYETTE: Right.

MR. TUDOR: So certainly you should not overestimate how much traffic will be handled within

the state. So that will be up to you to decide what you believe based on whatever information that you have what the mix will be. And if it means that you end up having to continue to handle some Spanish calls in-state in order to comply with your written proposal, that may be an ultimate result.

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MS. MIDYETTE: How do we make an educated quess?

MR. TUDOR: You provide service throughout this country. You have some ideas perhaps in some of your other locations of what the mix is. You know something about the -- just from general population information you may know something about the mix of the Spanish-speaking people in Florida, and may be able to extrapolate it that way. But I would emphasize that whatever you put in your proposal you will be awarded points for, and so, therefore, we would expect you to stick with whatever you put in your proposal.

MS. RARUS: I guess I'll ask. I just want to follow up to Marilyn's question. There's no way for us to determine the number of points that you'll be giving us. Because, for example, if we say that we'll handle all of the traffic in Florida except for the Spanish calls, for example, you may say "Okay.

Spanish calls is worth 5% and give us 95% -- 95 points instead of a hundred, because you would basing the points on the percentage of traffic that's handled in Florida. Because we don't know the percentage of Spanish calls, we cannot figure out the number of points that we would be receiving from you. Spanish is Spanish.

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MR. TUDOR: The RFP on Page 16 talks about location of the relay center. There's a specific requirement there on the second paragraph that says specifically "The minimum percentage of Florida traffic that will be handled at a Florida-located relay center shall be specifically stated in the proposal." So what I want to emphasize is do not simply tell us that you're going to handle in your example Spanish traffic in Florida. We expect a specific percentage to be stated; otherwise, we will not have any basis on which to award points. So we need a specific statement of how much traffic you will continue to handle within the state of Florida.

MS. RARUS: Okay.

MR. TUDOR: In other words, not just a broad general statement that the Spanish traffic in this example would be handled out of state. Because that will give us no percentage.

MS. RARUS: Right.

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MR. TUDOR: You will need to make a commitment on what you will continue to handle in Florida.

MS. MIDYETTE: Richard, would there be any concern that because we would have to, you know, base that calculation on assumptions predicated on demographic information and other information that would be a composite of both, perhaps, the demographics in Florida coupled with experience in other states, so it would be an educated guess at best. Would there be any concern that a vendor would potentially be disadvantaged if to their best ability made an educated guess that ended up being inaccurate because there is not factual information?

MR. TUDOR: I think you have that issue throughout the RFP in your proposal. You obviously have to make assumptions on all sorts of things: What computers will cost, what labor wages will be. And you have to make estimates of all of those things. I don't see this as being a different issue. You have to make an educated guess throughout your proposal on what your costs will be and what your traffic will be.

MS. RARUS: Can we request that MCI perhaps checks to make sure because we know the exact

percentage of Spanish traffic in every state that we have. So I could tell you the percentage for Texas and the percentage for California if you asked me.

Maybe MCI could follow up to make sure they don't have that information available.

MR. TUDOR: Do you know if that's available, Charles?

MR. ESTES: Richard, Spanish, English, all TDD's or computer calls that are accessed the same -- in the same gate, going to the same production forum. A person who needs a Spanish call relayed might hit a Spanish CA and proceed, or the call may be transferred to another console, just like transferring to another sex or any other transfers reasons, so it is impossible to separate those numbers. We simply have never tracked them.

MR. TUDOR: Okay. Thank you.

Question No. 4 deals with Section B.19 on Page 22. This deals with blockage rates. The question is "Please clarify the requirement in Paragraph 2 regarding 97% of calls are answered or receive a ringing signal." The question is what is this measuring? And the answer is very simply it's measuring blocking, but I think more specifically the question may be what is the difference between

Paragraph 1 and 2? And the answer is that Paragraph 2 is measuring more from a end user's perspective; whereas, Paragraph 1 deals with calls that have actually reached the relay center. Paragraph 2 deals with testing that will be done by the Commission Staff and will be measuring from the point of origination of a call all the way through the network and into the relay center. Whereas, Paragraph 1 is measuring blockage at the relay center.

Question No. 5 deals with liquidated damages, which is Section B.44, Page 34. The question is, "Would the state consider lowering the amount of liquidated damages stipulated?" We did question a little bit the word "stipulated." I'm not sure in what context that word was used. I'm going to assume that it was meant more as simply the amount of liquidated damage stated in the RFP. That's how I took that.

The liquidated damages are the ones that the Commission, of course, like everything else in the RFP, that the Commission approved. The state certainly can make changes to the RFP, so in a general context the answer to this question is that a change to the RFP can be made. We believe these are reasonable levels, so I guess my question to Sprint

would first have to be why should we lower them?

MS. RARUS: Well, sometimes it becomes a negotiation between the state and the company. I was just wondering if this is something that could be negotiated later on.

MR. TUDOR: Each bidder would need to be bidding on the same RFP. And if we ask each bidder to issue their proposal based on these levels, we would not, then, on the tail end, after someone has been awarded a contract, change the level of these. If we were to make a change, it would need to be made up front so that everyone is treated equally going into the process and everyone bids on the same RFP.

MS. RARUS: Okay.

MR. TUDOR: Do you have any further questions regarding this written list of questions? Have we adequately responded to the questions that Sprint submitted?

MS. RARUS: Yes, I'm satisfied. Thank you.

MR. TUDOR: At this point, then, I would just ask if there are other questions that anyone has that they have not submitted previously that they would like to raise this morning?

Marilyn.

MS. MIDYETTE: To the extent the -- my

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understanding is that each of the members of the evaluation committee will independently evaluate the RFP. I guess first I should ask is that a correct assumption?

MR. TUDOR: Yes.

MS. MIDYETTE: And if it is a correct assumption, will the evaluation committee then reconvene to discuss each other's findings? Or will they simply be evaluated independently and then some kind of mathematical compilation be done?

MR. TUDOR: The latter. They will not meet as a group either before, during or after the evaluation process. The score sheets, if you will, the points that are awarded by each of the five primary evaluators will be submitted, and then it will simply be a mathematical calculation from that point.

MS. MIDYETTE: If for some reason there seemed on a particular -- as an example -- technical area, a significant discrepancy amongst any of the members would that not warrant a form for ensuring everyone's interpreted the response to the questions consistently?

MR. TUDOR: We'd have to deal with that on an individual basis if it did occur.

MS. MIDYETTE: Thank you.

MR. TUDOR: Yes. Are there further questions about the RFP? Or the process? (No response.) Okay. We appreciate your time here this morning. We will anxiously await your proposals. Let me just emphasize again that just please try to make them as clear as possible so that the evaluators will be able to easily compare one proposal to another and understand what they have before them. If there are no further questions we'll be adjourned. Thank you all for coming. (Thereupon, the conference concluded at 10:30 a.m.)

STATE OF FLORIDA) CERTIFICATE OF REPORTER COUNTY OF LEON) 3 I, JOY KELLY, CSR, RPR, Chief, Bureau of Reporting, Official Commission Reporter, 4 DO HEREBY CERTIFY that the Bidders Conference in Docket No. 960598-TP was conducted by 5 the Staff of the Florida Public Service Commission at the time and place herein stated; it is further 6 7 CERTIFIED that I stenographically reported the said proceedings; that the same has been transcribed under my direct supervision; and that this 8 transcript, consisting of 28 pages, constitutes a true transcription of my notes of said proceedings. 9 10 DATED this 28th day of August, 1996. 11 12 Chief, Bureau of Reporting 13 Official Commission Reporter (904) 413-6732 14 15 16 17 18 19 20 21

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