

State of Florida



Public Service Commission

-M-E-M-O-R-A-N-D-U-M-

DATE: July 27, 2000
TO: Orlando District Office (Charleston Winston)
FROM: Division of Regulatory Oversight (Denise Vandiver)
RE: Undocketed - Hold Billing Services, Ltd. (TJ151)
RAF Compliance Review
Audit Control No. 00-209-3-1

Handwritten initials 'w'

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Attached is a new audit service request. This is one of the 79 RAF compliance reviews and should be completed before November 30, 2000. This will be a limited scope review and will only result in a staff memorandum describing the utility's compliance with applicable rules and statutes regarding regulatory assessment fees.

DNV: sp

Attachments

cc: Division of Competitive Services (Wright)

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DOCUMENT NUMBER-DATE

09243 JUL 31 8

FPSC-RECORDS/REPORTING

STATE OF FLORIDA

Commissioners:
J. TERRY DEASON, CHAIRMAN
SUSAN F. CLARK
E. LEON JACOBS, JR.
LILA JABER



DIVISION OF REGULATORY OVERSIGHT
DANIEL M. HOPPE, DIRECTOR
(850) 413-6480

Public Service Commission

July 27, 2000

Rick Box
Hold Billing Services, Ltd. (TJ151)
4242 Medical Drive, Suite 2100
San Antonio, TX 78229-5641

Re: Undocketed - Hold Billing Services, Ltd. (TJ151); RAF Compliance Audit; 00-209-3-1

Dear Mr. Box:

The Florida Public Service Commission will conduct an audit to verify the revenues and regulatory assessment fees (RAF) reported in your 1999 RAF filing. Your company was chosen as part of our random sample of all companies paying RAF for 1999. Charleston Winston, the district office supervisor, (407) 245-0846, will coordinate the audit. This audit is designed to reconcile the numbers reported in the RAF filing to the utility's records and perform tests to verify that the utility's records are accurate.

This will be a limited scope audit and will only result in a staff memorandum describing the company's compliance with applicable rules and statutes regarding regulatory assessment fees. This memorandum will be issued before November 30, 2000. If the company is not in compliance with applicable rules and regulations, a copy of the memorandum will be sent to the company and any future action, if any, will be determined at that time. Questions regarding the audit or staff conduct should be directed to Charleston Winston or myself at (850) 413-6487.

Sincerely,

A handwritten signature in cursive script that reads "Denise N. Vandiver".

Denise N. Vandiver
Bureau Chief - Auditing Services

DNV:sp
cc: Charleston Winston

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PSC Website: www.scri.net/psc Internet E-mail: contact@psc.state.fl.us

AUDIT SERVICE REQUEST

July 10, 2000

Date of Request

ORL

APA control #

00-209-3-1

TO : DIVISION OF AUDITING AND FINANCIAL ANALYSIS

FROM : Division of Regulatory Oversight Denise Vandiver 850-413-6487
Division Name Phone Number

RE : REQUEST FOR AUDIT OF: TJ151 Hold Billing Services, Ltd.

DOCKET NO.: Undocketed

AUDIT PURPOSE: Verify 1999 revenues and regulatory assessment fees reported to the Commission

LIST AUDIT OBJECTIVES & OTHER INFORMATION ON BACK.

ADMINISTRATIVE DETAILS:

COMPANY CONTACT: _____
Name Title Phone Number

MAIL ADDRESS: _____
Street Address

_____ City State Zip Code

LOCATION OF RECORDS: _____
City State

AUDIT DUE DATE: 11/30/00

COORDINATING DETAILS:

(Name and Phone Number of other Division staff and any other administrative instructions)

REFERENCES: _____
(Attach copies of FPSC ORDERS and other documents as appropriate)

BACKGROUND INFORMATION: _____

ITEM #

AUDIT OBJECTIVE OR QUESTION
(Add supplemental background for auditor)

This is a compliance audit that will test revenues and the regulatory assessment fee. Minimal hours should be spent on this audit. If the projected or actual hours exceed 40-80 hours, please inform the Bureau Chief. A formal audit report as described in the Audit Manual is not required for this audit. A memo from the auditor to the Bureau Chief reporting on the utility's compliance with Commission rules is sufficient. If the utility is not in compliance with Commission rules, the Bureau Chief will decide on the appropriate follow-up action or any future audit work.

1. Trace the revenues and regulatory assessment fees reported on the RAF form to the utility's General Ledger.
2. Judgementally test the utility's revenues to determine that all revenue types required by statute and rule are reported on the RAF form.

RAF ACCOUNT

Printed on 06/30/2000 at 15:15:32 by DLV

Hold Billing Services, Ltd. (TJ151)

Period Covered: 01/01/1999-12/31/1999	Actual Return: Yes	Operating Revenue: \$3,234,613.34
Service: IXC	Received RAF Form: Yes	Interstate Revenue: \$0.00
Due Date: 01/31/2000	Payment Plan: No	Net RAF Due: \$4,851.92
Postmark Date: 01/28/2000	Extension: No	Refund Issued: \$0.00
Satisfied: No	RAF Rate: 0.0015	Fine Paid: \$0.00

DESCRIPTION	AMOUNT DUE	AMOUNT PAID	AMOUNT OWED
RAF	\$4,851.92	\$4,851.92	\$0.00
Penalty	\$0.00	\$0.00	\$0.00
Interest	\$0.00	\$0.00	\$0.00
Extension Fee	\$0.00	\$0.00	\$0.00
Additional Payment	\$0.00	\$0.00	\$0.00
Total	\$4,851.92	\$4,851.92	\$0.00

COMPANY IDENTIFICATION

Printed on 07/10/2000 at 10:05:41 by DLV

Complete Name: Hold Billing Services, Ltd.

Mailing Name: Hold Billing Services, Ltd.

Company Code: TJ151 **FEID Number:**

MAILING INFORMATION

Attention:

Address Line 1: 4242 Medical Drive, Suite 2100

Address Line 2:

City: San Antonio **State:** TX **Zip Code:** 78229-5641

E-mail Address: rick.box@hbsltd.com

Web Address: <http://www.hbsltd.com>

Liaison 1: Rick Box

Liaison 2:

Title: Vice President of General

Title:

Phone: (210) 593-0222

Phone:

Fax 1: (210) 593-0304

Fax 2: (210) 593-9814

County:

COMPANY IDENTIFICATION

Printed on 07/10/2000 at 10:05:54 by DLV

Complete Name: Hold Billing Services, Ltd.

Mailing Name: Hold Billing Services, Ltd.

Company Code: TJ151 FEID Number:

COMPANY INFORMATION

Address Line 1: 4242 Medical Drive, Suite 2100

Address Line 2:

City: San Antonio State: TX Zip Code: 78229-5641

Reg. Date: 02/02/1999 Inactive Date:

Transferred To:

Trans. From:

Certificate 1: 5779 Certificate 2:

Corporate Type: Limited Partnership

Service 1: OSP - Operator Service Provider

Service 2:

Service 3:

Service 4:

Class (WAW):

Phone Count:

County 1: County 2:

County 3: County 4:

Docket Index Listing

980911-TI

Docketed: July 20, 1998
Status: Closed (February 2, 1999)
Company: Hold Billing Services, Ltd. (TJ151)
Title: Application for certificate to provide interexchange
telecommunications service by Hold Billing Services, Ltd.
Progm0d: B1(a)

000646-TI

Docketed: May 26, 2000
Status: Active
Company: HBS Billing Services Company
Hold Billing Services, Ltd. (TJ151)
Title: Request for name change on Interexchange Telecommunications
Certificate No. 5779 from Hold Billing Services, Ltd. to HBS
Billing Services Company.
Progm0d: B1(d)