State of Florida



Aublic Service Commission

CAPITAL CIRCLE OFFICE CENTER • 2540 SHUMAR COMMESCIONARD TALLAHASSEE, FLORIDA 32399-0850 CLERK

-M-E-M-O-R-A-N-D-U-M-

DATE:

April 27, 2011

TO:

Utilities, Inc. of Florida & Interested Persons

FROM:

Jennifer Crawford, Attorney Supervisor, Office of the General Counse

RE:

Docket No. 110000-OT - Undocketed Filings

Please note that an informal meeting between Commission Staff, representatives of Utilities, Inc. of Florida, and interested persons in the above captioned docket has been scheduled for:

Friday, May 6, 2011, at 1:30 p.m. Gerald L. Gunter Building, Conference Room 154 Florida Public Service Commission 2540 Shumard Oak Boulevard Tallahassee, Florida 32399-0850

The purpose of the meeting is to discuss the company's upcoming rate filings. Attendance is not required; however, all parties are encouraged to attend. If you have any questions about the meeting, please call Jennifer Crawford at (850) 413-6228.

JSC