

State of Florida



# Public Service Commission

CAPITAL CIRCLE OFFICE CENTER • 2540 SHUMARD OAK BOULEVARD  
TALLAHASSEE, FLORIDA 32399-0850

**-M-E-M-O-R-A-N-D-U-M-**

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**DATE:** February 19, 2014  
**TO:** Carlotta Stauffer, Commission Clerk, Office of Commission Clerk  
**FROM:** Sonica C. Bruce, Economic Analyst, Division of Economics *SCB*  
**RE:** Docket No. 130265 - WU - Application for staff-assisted rate case in Charlotte County by Little Gasparilla Water Utility, Inc.

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The attached document was sent from the Division of Economics on January 15, 2014.  
Please incorporate the documents into the docket file.

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STATE OF FLORIDA



DIVISION OF ECONOMICS  
JAMES W. DEAN  
DIRECTOR  
(850) 413-6410

## Public Service Commission

January 15, 2014

Mrs. Diane K. Boyer, President  
P.O. Box 5159  
Grove City, FL 34224-0159

**Re: Docket No. 130265-WU, Application for staff-assisted rate case in Charlotte County by Little Gasparilla Water Utility, Inc.**

Dear Mrs. Boyer:

For the engineering portion of this rate case, staff requires that several items be completed prior to our field audit to ensure fast and expedient treatment of your rate case. Please submit the following information for the period of October 1, 2012 to September 30, 2013 (test year) to the Commission. Staff will contact you to arrange for a site visit after reviewing the material.

1. Purchased Power: All utility related electricity bills from the beginning of the test year to present which include meter number and location, kilowatts used, dollars paid, and the electric company's account numbers.
2. Chemicals: A list of all chemicals used in the treatment of water, amounts purchased, quantity purchased, unit prices paid and dosage rates utilized.
3. Contractual Services – Testing: A list of tests along with costs paid to outside laboratories for testing the water treatment during the test year.
4. Contractual Services – Other: The costs of operation and maintenance work not performed by utility employees with an explanation of the type of work performed. These costs include the operator's fee, mowing and grounds keeping and contracted repair for the water system.
5. Transportation Expenses: A schedule of all vehicles by serial number and description as to whether owned or leased by the utility, original cost or lease documents, which vehicles are assigned to, and an explanation of how they are allocated to the utility, or a copy of the log book showing miles on personal vehicles associated with utility business. All vehicles are to be available for inspection.
6. Please provide copies of monthly operation reports for water from October 1, 2012 to September 30, 2013 (test year), which includes total raw pumped, total wash water, total water treated leaving plant, total of each chemical in points, and chemical dosages rates (average).

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PSC Website: <http://www.floridapsc.com>

Internet E-mail: [contact@psc.state.fl.us](mailto:contact@psc.state.fl.us)

7. Copy of monthly totals of meter water sold for each month of the test year.
8. A written summary, by permit number, of all Department of Environmental Protection, Water Management District, and/or County Health Department permits.
9. If any plant addition has been made or will be required due to a written order from a governmental agency, please provide a copy of that order.
10. If the Utility plans to interconnect with a county water source, please provide a description of the interconnection plans, including but not limited to:
  - a) a description of how the interconnection will function, including whether the county water will be blended with the Utility's water or will become the single source of water,
  - b) the name of the county utility(s) that will provide the water,
  - c) the total gallons of water expected to be purchased from the county water source(s),
  - d) an estimated timeline for permitting, construction, and completion of the project,
  - e) a copy of any contracts, agreements, or permits completed to date,
  - f) the estimated cost of the project, including a copy of any bids received, and
  - g) the estimated increases and decreases in the utility's operation and maintenance expenses resulting from the interconnection (e.g., purchased water expense, purchased power, chemicals, contractual services – testing, contractual services – other, salaries, etc.).
11. A list of all service complaints received during the test year and an explanation of how each was resolved.
12. A listing (engineering plans) of all assets owned by the utility.  
  
Example: 200' – 8" PVC (Sewer)  
250' – 6" PVC Pipe (Water)  
50' – 6" PVC Fire Hydrants (Water)
13. Number of customers classified as to meter size and class (commercial or residential) for the following points in time:
  - a) A minimum of 4 years prior to the beginning of the test (or calendar last) year.
  - b) The beginning of the last calendar year.
  - c) The end of the last calendar year
  - d) Present

Mrs. Diane K. Boyer

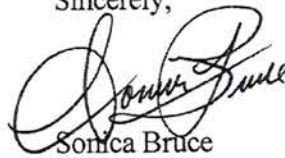
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14. Please provide a copy of the Utility's engineering maps for water showing location and size of water mains throughout the service area.

On the date selected for the site visit, the staff engineer will inspect the water plant, the distribution system, and the general service area. Please have someone (lead operator, chief maintenance person, or an assigned person with access to the plant) available for this tour. Commission practices dictate that this docket be processed within the statutory time frame, therefore, your full cooperation would be appreciated.

Sincerely,



Sonica Bruce  
Economic Analyst

cc: Division of Economics (Hudson, Bruce)  
Division of Engineering (Buys, Lewis, Vickery)  
Division of Accounting & Finance (Golden, Mouring, Prestwood)  
Office of General Counsel (Murphy)  
Office of Commission Clerk (Docket No. 130265-WU)