

State of Florida



**Public Service Commission**  
CAPITAL CIRCLE OFFICE CENTER • 2540 SHUMARD OAK BOULEVARD  
TALLAHASSEE, FLORIDA 32399-0850

**-M-E-M-O-R-A-N-D-U-M-**

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**DATE:** September 18, 2015  
**TO:** Carlotta S. Stauffer, Commission Clerk, Office of Commission Clerk  
**FROM:** Kelley F. Corbari, Senior Attorney, Office of the General Counsel *KFC*  
**RE:** **Docket No. 140219-WU** – Application for staff-assisted rate case in Polk County by Alturas Utilities, LLC.  
  
**Docket No. 140220-WU** – Application for staff-assisted rate case in Polk County by Sunrise Utilities, LLC.

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Attached please find a copy correspondence received from Alturas Utilities, LLC and Sunrise Utilities, LLC, regarding Utility staff changes. Please file the attached in the correspondence tab of above-referenced docket files.

Thank you for your assistance in this matter. Should you have any questions, please do not hesitate to contact me.

KFC

## Kelley Corbari

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**From:** Kelley Corbari  
**Sent:** Friday, September 18, 2015 3:59 PM  
**To:** 'L SZABO'  
**Cc:** Clayton Lewis; Jeffery Small; Keino Young; Kelley Corbari; Laura King; Martha Golden; Matthew Vogel; Sonica Bruce  
**Subject:** 140219/20 Alturas/Sunrise - New Employees

Hello Mr. Szabo,

I apologize for not getting back to you sooner. I just got out of meetings this afternoon.

Again, thank you for advising staff about your recent contractual service worker changes. As a result of these changes, the contractual service worker fees and job duties that you previously provided to staff must be updated to reflect the new workers' fees and job duties. Please provide us with the following information on two new positions by next Friday, September 25, 2015.

1. Have these two individuals been hired as employees or contractual service workers?
2. Please provide a detailed description of all the job duties assigned to each position going forward, in addition to the immediate duties provided in your e-mail. Please be specific regarding the duties that will be performed on a regular basis and any additional "as needed" type duties that may be occasionally required.
3. Will either of these individuals be required to work on an on-call basis, such as on nights or weekends?
4. Please provide documentation that shows that the two new workers have been hired by the Utility, such as a new contractual service agreement, employment agreement, or other written documentation between the Utility and the new workers.
5. Please provide updated and detailed information regarding all salaries or contractual service fees that will be paid to each of these two individuals.
6. After the Utility begins paying these individuals, please provide documentation showing that the payments were made, such as a cancelled check.

If you have any questions about these questions, please do not hesitate to contact me or Marth Golden at (850) 413-7015.

Thanks so much,  
Kelley

*Kelley F. Corbari,*

Senior Attorney – Regulatory Analysis Section  
Office of the General Counsel  
FLORIDA PUBLIC SERVICE COMMISSION  
Email: [KCorbari@psc.state.fl.us](mailto:KCorbari@psc.state.fl.us)  
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**PLEASE NOTE:** Florida has a very broad public records law. Most written communications to or from state officials regarding state business are considered to be public records and will be made available to the public and the media upon request. Therefore, your e-mail message may be subject to public disclosure.

**From:** L SZABO [mailto:[l.szabo@rogers.com](mailto:l.szabo@rogers.com)]  
**Sent:** Friday, September 18, 2015 1:42 PM  
**To:** Kelley Corbari  
**Subject:** Re: progress we are making

Thanks for your efforts, but can we do it Monday, as I have to go out by 3 pm today.

Have a nice weekend,

Leslie Szabo

On Friday, September 18, 2015 12:58 PM, Kelley Corbari <[KCorbari@psc.state.fl.us](mailto:KCorbari@psc.state.fl.us)> wrote:

Hi Mr. Szabo,

I received your voicemail. I have been in meetings all morning and I have 2 meetings this afternoon. I will try to give you a call later this evening if I can to discuss the recent developments with Sunrise and Alturas. If I unable to call you by the end of today, I will give you a call Monday morning.

Thanks so much!  
Kelley

Kelley F. Corbari,  
Senior Attorney - Regulatory Analysis Section  
Office of the General Counsel  
FLORIDA PUBLIC SERVICE COMMISSION  
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-----Original Message-----

From: L SZABO [mailto:[l.szabo@rogers.com](mailto:l.szabo@rogers.com)]

Sent: Friday, September 18, 2015 10:52 AM

To: Kelley Corbari

Cc: [l.szabo@rogers.com](mailto:l.szabo@rogers.com)

Subject: progress we are making

Hello Ms Kelly,

I have called you this morning to have an informal conversation to bring you up to date with the latest changes we have made as of present.

Melissa Owens is no longer with us.

We have a new person looking after the emergency cell phone to provide uninterrupted water service to our customers

This person is very well qualified to do the meter reading and all aspect of the operation requirements for our water utility business.

He has many years of experience, working previously with the County water utilities and is aware of all the regulations to observe and to enforce.

The accounting firm is already looking after for the daily customer payment collection.

Maria Mitra is back on board and her immediate responsibilities are;

When we have taken over our emergencies telephone we have found out there were a few neglected telephone calls not returned to the customers, and we are looking after it, as of immediately.

She is also in the process to reply in our g-mail account to all outstanding issues with the PSC regarding customer billing dispute complains.

We are looking our entire 2014 and 2015 customer deposit records to establish their true validity.

I hope your department has completed their assessment regarding this subject and we will receive it soon to be in the time frame for your meeting.

I am in contact with Mr. Clayton Lewis regarding Alturas master flow meter situation to be corrected within the time requested.

In short, I wanted to let you know the progress we are making,

Yours truly,

Leslie Szabo