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Public Service Commission

September 11, 2018

Mr. Robert Hillman, Director
North Peninsula Utilities Corporation
115 E. Granada Blvd, Suite 12
Ormond Beach, FL 32176
developershw@gmail.com

**STAFF'S FIRST DATA REQUEST
VIA EMAIL & US MAIL**

Re: Docket No. 20180138-SU - Application for staff-assisted rate case in Volusia County by North Peninsula Utilities Corporation.

Dear Mr. Hillman:

For the engineering portion of this rate case, staff requires several items to be completed prior to our field audit and to ensure fast and expedient treatment of North Peninsula Utilities Corporation's (Utility) rate case. Please submit the following information for the period of July 1, 2017, through June 30, 2018, (test year), unless another time period is specified. Staff will contact you to arrange a site visit after reviewing the material. On the date selected for the site visit, engineering staff will inspect the wastewater plant, the collection system, and the general service areas. Please have a Utility employee (lead operator, chief maintenance person, or an assigned person with access to the plant) available for this tour.

1. Purchased Power: All Utility related electricity bills from the beginning of the test year to present, which include meter number and location, kilowatts used, dollars paid, and the electric company's account numbers.
2. Chemicals: A list of all chemicals used in the treatment of wastewater, amounts purchased, quantity purchased, unit prices paid and dosage rates utilized.
3. Sludge Removal Expenses: Provide a schedule showing the total cost and quantity of removing the sludge, if persons other than owners, stockholders, and employees of the Utility perform such work during the test year.
4. Contractual Services – Testing: A list of tests along with costs paid to outside laboratories for testing the wastewater treatment during the test year.
5. Contractual Services – Other: The costs of operation and maintenance work not performed by Utility employees with an explanation of the type of work performed. These costs include the operator's fee, mowing and grounds keeping and contracted repair for the wastewater system.

6. Transportation Expenses: A schedule of all vehicles by serial number and description owned or leased by the Utility, original cost or lease documents, whom the vehicles are assigned to, and an explanation of how they are allocated to the Utility, or a copy of the log book showing miles on personal vehicles associated with Utility business. All vehicles are to be available for inspection.

7. Copies of discharge monitoring reports for wastewater from July 1, 2017, through June 30, 2018 (test year) which includes:

FOR WASTEWATER – Total treated, total wash water, total of each chemical in points, chemical dosage rates (average).

8. A written summary, by permit number, of all Department of Environmental Protection, Water Management District, and/or County Health Department permits.

9. If any plant addition has been made or will be required due to a written order from a governmental agency, please provide a copy of that order.

10. A list of all service complaints received during the test year and four years prior to the test year. Please include an explanation of how each complaint was resolved.

11. A listing of all assets owned by the Utility.

Example: 200' – 8" PVC (Sewer)
4 – 6" Gravity Mains
5 Lift Stations
32 Man Holes

12. Number of customers classified as to meter size and class (commercial or residential) for the following points in time:

- a. A minimum of four years prior to the beginning of the test year.
- b. The beginning of the last calendar year.
- c. The end of the last calendar year.
- d. Present.

13. Please provide a copy of the Utility's engineering maps for wastewater showing location and size of wastewater collection mains throughout the service area and customer location and classification.

14. Please fill out the spreadsheet attached concerning any pro forma items. Please include any bid proposals or estimates for the pro forma items. (Pro forma items are any major maintenance or improvements planned for the system within the next two years.)

- a. If less than three bid proposals were received for each pro forma item, please explain why.

In addition to the above, please provide responses to the following questions.

15. Please refer to page 4 of the Utility's staff-assisted rate case application. Please explain the reason for the increases between 2016 and 2017, and detail what is included in each category below.
 - a. Sludge Removal.
 - b. Chemicals.
 - c. Materials & Supplies.
 - d. Contractual Services.
 - e. Miscellaneous Expenses.
16. Please provide an explanation of what led to the need for the July 27, 2018 Consent Order (Consent Order or Order) from the Department of Environmental Protection (DEP).
17. Please explain what corrective actions have been made, or will be made, regarding the following failures, as indicated on page 2, paragraph 4 of the Consent Order:
 - a. Failure to properly maintain the facility.
 - b. Failure to submit groundwater monitoring reports.
 - c. Failure to monitor wells for sodium.
 - d. Failure to properly address chloride exceedances in monitoring wells.
18. Please refer to pages 2 through 4, paragraph 5 of the Consent Order. Please provide the current status of each of the corrective actions stated from (5a) through (5g) of the Order, and identify any future corrective actions that will be made.
19. Please refer to page 5, paragraph 7 of the Consent Order. Please provide a copy of the cost estimate once it has been provided to the DEP.
20. Please provide the number of new customers the Utility has accumulated following the territory amendment in Docket No. 20100317-SU, *In re: Application for amendment of Certificate No. 249-S to extend territory in Volusia County by North Peninsula Utilities Corp.*
 - a. Explain whether or not the Utility has noticed an increased demand for service.

Mr. Robert Hillman

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Please file all responses electronically no later than **October 11, 2018**, via the Commission's website at www.floridapsc.com by selecting the Clerk's Office tab and Electronic Filing Web Form (reference Docket No. 20180138-SU) or send responses to the Commission Clerk, Office of Commission Clerk, 2540 Shumard Oak Blvd., Tallahassee, FL 32399-0850. If you have any questions, please contact me by phone at (850) 413-6592 or by email at tthompo@psc.state.fl.us, or Phillip Ellis by phone at (850) 413-6626 or by email at pellis@psc.state.fl.us.

Sincerely,



Takira Thompson
Engineering Specialist
Division of Engineering

TTT:jp

Enclosure

cc: Office of Commission Clerk (Docket No. 20180138-SU)

