

MEMORANDUM

To:	Christopher Richards – Public Utility Analyst 2540 Shumard Oak Blvd. Tallahassee, FL 32399-0850 crichard@psc.state.fl.us
From:	Tara Hollis, CPA, MBA
Date:	April 4, 2019
Client:	North Peninsula Utilities Corporation (NPUC)
Project:	Docket No. 20180138-SU
Subject:	Response to Staff’s Seventh Data Request

1. Labor Hours: Please provide the number of hours worked in a typical month on NPUC activities by the following people:
 - (a) Mr. Robert Hillman
 - (b) Mr. Ty Wilson
 - (c) Ms. Elizabeth Hillman
 - (d) Mr. William Alderson
 - (e) Any NPUC employee not listed above

Please see the Schedule included in Attachment 1.

2. Contractual Services - Accounting (732): Please provide any invoices from Martin, Klayer & Associates, PL for the time period between July 2017 and September 2017.

No other invoices were received during July through September 2017, other than those previously provided. The invoice from July 28, 2017 is included in Attachment 2.

3. Contractual Services - Legal (733): What are the typical legal expenses incurred by NPUC during a one-year period? What types of legal services are provided to NPUC and are these recurring expenses? Please provide any invoices supporting NPUC's legal expenses during the test year. Please indicate the expenses specifically allocated to NPUC.

Annual legal expenses are generally related to collection activities. NPUC typically uses the services of Doran Sims Wolfe & Ciocchetti. These services range from

approximately \$130 to \$150 per parcel and on average NPUC files 4 per year. A statement from Doran Sims Wolfe & Ciocchetti for the period of 4/29/15 through 5/14/18 is included in Attachment 3.

Attachment 1

**NPUC EMPLOYEES AND CONTRACTED VENDORS
LABOR HOURS - TYPICAL MONTH**

Description of Provider	Operating/ Maintenance	Billing/ Collection	Cordination/ Misc./ Bookwork/ Meetings	Testing	Total
Wetherell					
Office	20			18	38
Scott Kelly	22			8	30
NPUC					
Bob Hillman		25	75		100
Ty Wilson			15		15
Elizabeth Hillman		40	12		52
William Alderson	58				58
Pace				3	3
Total Labor Hours - Typical Month	100	65	102	29	296

Attachment 2

Martin, Klayer & Associates, PL

101 S. Palmetto Ave, Ste 2
Daytona Beach, FL 32114
Phone: (386) 252-6075

North Peninsula Utilities Corp.
P.O. Box 2803
Ormond Beach, FL 32175

Invoice: 43434
July 28, 2017

For professional service rendered as follows:

Billing for bookkeeping services for the period of January 2016 to
September 2016 at \$150 per month.

Invoice Total \$1,350.00

Thank you for your business!

Please send payment to:
101 S Palmetto Ave, Ste 2
Daytona Beach, FL 32114

Attachment 3

STATEMENT

Doran Sims Wolfe & Ciocchetti

Attorneys at Law

A PARTNERSHIP OF PROFESSIONAL ASSOCIATIONS/LLCs
 POST OFFICE BOX 15110 • DAYTONA BEACH, FL 32115 • (386) 253-1111 • FAX (386) 253-4260

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December 04, 2018

North Peninsula Utilities Corporation
 Post Office Box 2803
 Ormond Beach FL 32175

Account No: 7000100-001M
 Statement No: 45770

Attn: Robert Hillman

Claims of Lien

		Rate	Hours		
04/29/2015	GLS	Attorney's fees for preparation and filing of Claim of Lien for 45 Sea Harbor Drive.	275.00	<i>Pl.</i> 130.00	10
	GLS	Attorney's fees for preparation and filing of Claim of Lien for 143 Sandpiper Ridge.	275.00	<i>Pl.</i> 130.00	11
	GLS	Attorney's fees for preparation and filing of Claim of Lien for 104 Sandpiper Ridge.	275.00	<i>Pl.</i> 130.00	12
	GLS	Attorney's fees for preparation and filing of Claim of Lien for 120 Peninsula Winds.	275.00	<i>Pl.</i> 130.00	13
09/15/2015	GLS	Attorney's fees for preparation and filing of Claim of Lien for 22 Sand Dollar Drive.	275.00	<i>Pl.</i> 130.00	14
03/08/2017	GLS	Attorney's fees for preparation and filing of Claim of Lien for 104 Sandpiper Ridge.	275.00	<i>Pl.</i> 150.00	6
	GLS	Attorney's fees for preparation and filing of Claim of Lien for 46 North Sea Island Drive.	275.00	150.00	7
	GLS	Attorney's fees for preparation and filing of Claim of Lien for 126 Peninsula Winds.	275.00	<i>Pl.</i> 150.00	8
	GLS	Attorney's fees for preparation and filing of Claim of Lien for 23 Sea Harbor Drive.	275.00	150.00	9



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North Peninsula Utilities Corporation

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December 04, 2018

Account No: 7000100-001M

Statement No: 45770

Claims of Lien

		Rate	Hours	
05/14/2018	GLS			
	Attorney's fees for preparation and filing of Claim of Lien for 3560 Oceanshore Blvd.	275.00	150.00	15
	GLS			
	Attorney's fees for preparation and filing of Claim of Lien for 2 Sea Oats Terrace.	275.00	150.00	16
	GLS			
	Attorney's fees for preparation and filing of Claim of Lien for 4 Sea Dance Terrace.	275.00	150.00	17
	For Professional Services Rendered		1,700.00	

Recapitulation

Timekeeper	Hours	Rate	Total
G. LARRY SIMS	0.00	\$0.00	\$1,700.00

Costs

10/19/2018	Fee paid to Clerk of Court for recording Satisfaction of Lien - 4 Sea Dance Terrace.		10.00	38
	Total Costs		10.00	
	Total New Charges		1,710.00	
	Previous Balance		\$30.00	

Payments Received

06/20/2018	Payment - Thank You - 45 Sea Harbor Drive		-130.00	23
06/20/2018	Payment - Thank You - 143 Sandpiper Ridge		-130.00	24
06/20/2018	Payment - Thank You - 104 Sandpiper Ridge		-130.00	25
06/20/2018	Payment - Thank You - 120 Peninsula Winds		-130.00	26
06/20/2018	Payment - Thank You - 126 Peninsula Winds		-150.00	27
06/20/2018	Payment of costs received - Thank you.		-30.00	28
06/27/2018	Payment - Thank You - 22 Sand Dollar Drive		-130.00	29
06/27/2018	Payment - Thank You - 104 Sandpiper Ridge		-150.00	30
10/24/2018	Payment - Thank You - 4 Sea Dance Terrace		-160.00	31
10/30/2018	Payment - Thank You - 3000 Oceanshore Blvd, #7		-130.00	32

