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DIVISION OF ENGINEERING
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Public Service Commission

April 23, 2019

Mr. Mike Caruso, President
Deer Creek RV Golf & Country Club, Inc.
42749 Highway 27
Davenport, FL 33837
deercreekutilities@aegiscms.com

STAFF'S FIRST DATA REQUEST VIA EMAIL & US MAIL

Re: Docket No. 20190071-WS - Application for staff-assisted rate case in Polk County by Deer Creek RV Golf & Country Club, Inc.

Dear Mr. Caruso:

For the engineering portion of Deer Creek RV Golf & Country Club, Inc.'s (Utility) rate case, staff requires several items to be completed prior to our field audit and to ensure fast and expedient treatment of your rate case. Please submit the following information for the period of January 1, 2018, to December 31, 2018, (test year), unless another time period is specified, to the Commission Clerk, Office of Commission Clerk, 2540 Shumard Oak Blvd., Tallahassee, FL 32399-0850, by **Thursday, May 23, 2019**. Staff will contact you to arrange for a site visit after reviewing the material. On the date selected for the site visit, the staff engineer will inspect the distribution and collection systems, and the general service areas. Please have someone (lead operator, chief maintenance person, or an assigned person with access to the plant) available for this tour.

1. Purchased Water and Wastewater: All Utility related bills from the beginning of the test year to present which include meter number and location, gallons used, dollars paid, and the Utility's account numbers.
2. Purchased Power: All Utility related electricity bills from the beginning of the test year to present, which include meter number and location, kilowatts used, dollars paid, and the electric company's account numbers.
3. Chemicals: A list of all chemicals used in the treatment of water, amounts purchased, quantity purchased, unit prices paid and dosage rates utilized.
4. Sludge Removal Expenses: Provide a schedule showing the total cost and quantity of removing the sludge, if persons other than owners, stockholders, and employees of the Utility performed such work during the test year.

5. Contractual Services – Testing: A list of tests along with costs paid to outside laboratories for testing the water and wastewater treatment during the test year.
6. Contractual Services – Other: The costs of operation and maintenance work not performed by Utility employees with an explanation of the type of work performed. These costs include the operator's fee, mowing and grounds keeping and contracted repair for the water and wastewater systems.
7. Transportation Expenses: A schedule of all vehicles by serial number and description owned or leased by the Utility, original cost or lease documents, whom the vehicles are assigned to, and an explanation of how they are allocated to the Utility, or a copy of the log book showing miles on personal vehicles associated with Utility business. All vehicles are to be available for inspection.
8. General System Information:
 - a. Please provide the number of lots that are vacant with connected distribution lines, within the Utility's service territory, if any.
 - b. Please provide the number of vacant lots with no current connection to the system, but which could potentially be connected in the future, if any.
 - c. Please indicate whether the Utility's customer base is seasonal.
 - d. Please provide separate lists of the non-potable and potable customers by customer name and class (ex. general, residential, or multi-family).
 - e. Please provide a list of general service customers by meter size.
9. Copies of your most recent Primary and Secondary Water Quality test results.
10. Copies of monthly operation reports for water and wastewater from January 1, 2018, to December 31, 2018, which includes:

FOR WASTEWATER – Total wash water, total of each chemical in points, chemical dosage rates (average).

FOR WATER – Total water purchased, total wash water, total of each chemical in points, chemical dosages rates (average).
11. Copy of monthly totals of metered water sold for each month of the test year.
12. Copy of monthly totals of metered wastewater invoiced for each month of the test year.

13. Please explain the Utility's billing procedure.
 - a. How is the water consumption measured?
 - b. Does the Utility invoice by 1,000 gallons, 100 gallons?
 - c. How is the wastewater consumption measured?
 - d. Does the Utility use a percentage of the invoiced water to charge for wastewater? If yes, what is the percentage?
 - e. Please provide an invoice example showing water and wastewater charges.
14. A written summary, by permit number, of all Department of Environmental Protection, Water Management District, and/or County Health Department permits.
15. If any plant addition has been made or will be required due to a written order from a governmental agency, please provide a copy of that order.
16. A list of all service complaints received during the test year and four years prior to the test year. Please include an explanation of how each complaint was resolved.
17. A listing of all assets owned by the Utility.

Example: 200' – 8" PVC (Sewer)
 250' – 6" PVC Pipe (Water)
 50' – 6" PVC Fire Hydrants (Water)
18. Please describe the distribution and collection systems.

Example: The collection system is composed of polyvinyl chloride pipes and there is one lift station in the service area. The lift station has three pumps.
19. Number of customers classified as to meter size and class (commercial or residential) for the following points in time:
 - a) A minimum of 4 years prior to the beginning of the test (or calendar last) year.
 - b) The beginning of the last calendar year.
 - c) The end of the last calendar year.
 - d) Present.

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20. Please provide a copy of the Utility's engineering maps for water and wastewater showing location and size of water and wastewater mains throughout the service area and customer location and classification.
21. Please fill out the spreadsheet attached concerning any pro forma items. Please include any bid proposals or estimates for the pro forma items.

Please contact me by phone at (850) 413-6226 or email lsalvado@psc.state.fl.us, if you have any questions.

Sincerely,



Luis Salvador
Engineering Specialist
Division of Engineering
Florida Public Service Commission

LS:pz

cc: Jeff Small, OCBOA Consulting, LLC (jeffsmall@ocboa.net)
Office of Commission Clerk (Docket No. 20190071-WS)

Site	Item	NARUC Account Number	Issue Relevance*	Problem	Solution	Regulatory Mandate (M) or Enhancement (E)	Comments	Year?	Year?	Year?	Total

*For Issue Relevance, please use DM (Deferred Maintenance), S (Safety), C (Compliance), R (Reliability), WQ (Water Quality), or WWQ (Wastewater Quality). In the year columns, please include the amount spent and projected to be spent.