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STATE OF FLORIDA



DIVISION OF ENGINEERING  
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# Public Service Commission

September 3, 2019

Mr. Mike Caruso, President  
Deer Creek RV Golf & Country Club, Inc.  
42749 Highway 27  
Davenport, FL 33837  
deercreekutilities@aegiscms.com

**STAFF'S THIRD DATA REQUEST  
VIA EMAIL & US MAIL**

**Re: Docket No. 20190071-WS - Application for staff-assisted rate case in Polk County by Deer Creek RV Golf & Country Club, Inc.**

Dear Mr. Caruso:

Please submit the following information or responses to the Office of Commission Clerk, Florida Public Service Commission, 2540 Shumard Oak Blvd., Tallahassee, FL 32399 by September 27, 2019.

1. Regarding the system map verification and leak detection operation which was completed in August 2019, please provide the following information.
  - a. Please provide copies of all bids received for the performance of the work.
  - b. If the lowest bid was not selected, please explain the reason(s).
  - c. If only one bid was received, please explain the reason(s).
2. Please provide three bids/quotes for all of the remaining pro forma projects.
3. Please provide the installation date, calibration date, size, ownership and any additional information the utility deems important for Deer Creek's master meter and the master meters of the following communities: Deer Creek, Regal Ridge, Fawn Ridge and Mockingbird. As part of this response, please complete the table below.

Name:	Master meter installation date:	Master meter calibration date:	Master meter size (inches)	Who owns and maintains the master meter?	Additional information
Deer Creek					
Mocking Bird					
Regal Ridge					
Fawn Ridge					

4. Please refer to Deer Creek’s response to staff’s second data request question No. 21. Who is the parent Deer Creek Corporate? Include a copy of any of the 2018 invoices sent to the parent Deer Creek Corporate.
5. Please refer to Deer Creek’s response to staff’s second data request question No. 23. Please explain why the water consumption charge for 105,700 gallons is only \$302.57.
6. Please refer to Deer Creek’s response to staff’s second data request question No. 23. Please provide the master meter reading date, the reading, and the charge for the Fawn Ridge Community. As part of this response, please complete the table below.

Fawn Ridge Community				
Month	Master Meter reading Date	Master Meter Reading	Amount of water through the master meter (gallons)	Invoice (\$)
Dec-17				
Jan-18				
Feb-18				
Mar-18				
Apr-18				
May-18				
Jun-18				
Jul-18				
Aug-18				
Sep-18				
Oct-18				
Nov-18				
Dec-18				
Jan-19				

7. Please refer to Deer Creek’s response to staff’s second data request question No. 23. Please complete the table below.

Regal Ridge Community						
Month	Master Meter reading Date	Master Meter Reading	Amount of water through Regal Ridge master meter (gallons)	Amount of water Sold to Fawn Ridge (gallons)	Amount of water sold to Regal Ridge customers including Fawn Ridge (gallons)	Amount of water sold to Regal Ridge customers not including Fawn Ridge (gallons)
Dec-17						
Jan-18						
Feb-18						
Mar-18						
Apr-18						
May-18						
Jun-18						
Jul-18						
Aug-18						
Sep-18						
Oct-18						
Nov-18						
Dec-18						
Jan-19						

8. Salaries and Wages – Employees (601/701): The Utility’s 2017 Annual Report reflected salaries and wages-employees (salaries) expense of \$20,940 for water and the same for wastewater. The Utility’s 2018 Annual Report reflected salaries expense of \$36,793 for water and \$26,701 for wastewater.

- a. Please explain why water and wastewater salaries expense increased from 2017 to 2018.
- b. Provide all of the Utility’s calculations, basis, work-papers, and support documentation for the salary increases.
- c. Are the Utility’s two employees considered full-time or part-time?
- d. On average, how many hours does each employee spend on Utility-related activities per month?

- e. Have there been any changes to employee job descriptions or duties since the information was initially provided to the Commission's audit staff?
9. Purchased Water (610): The Utility's 2017 Annual Report reflected purchased water expense of \$126,854. The 2018 Annual Report reflected purchased water expense of \$175,431. Please explain why purchased water for May, June, July, and August 2018 was substantially lower than the other months.
10. Contractual Services – Professional (631/731): The Utility's 2017 Annual Report reflected contractual services – professional (professional) expense of \$4,247 for water and the same for wastewater. The Utility's 2018 Annual Report reflected professional expense of \$15,190 for each system.
  - a. Please explain why water and wastewater professional expense increased from 2017 to 2018.
  - b. Describe the work done by Saxon Gilmore, OCBOA Consulting, LLC, and C. Copley for the Utility during 2018. As part of your response, provide the invoices supporting the expense for each firm or individual. Invoices should include the billing rate, an itemized description of work performed, and details of the hours worked associated with each activity.
  - c. Are expenses for each firm or individual identified in (b) recurring?
  - d. If recurring, please provide the amount of expense incurred by the Utility for each firm or individual for 2019 year-to-date. Provide invoices documenting the expense as described in (b), above.
  - e. Please explain the \$1,912.61 included in water and wastewater professional expense for "annual amortization." As part of your response, provide invoices and other documentation supporting the expense.
11. Contractual Services – Testing (635): The Utility's 2017 Annual Report reflected testing expense of \$4,100 and the 2018 Annual Report reflected testing expense of \$6,110. Please explain why testing expense increased from 2017 to 2018.
12. Rent Expense (640/740): The Utility's 2017 Annual Report reflected no rent expense. The Utility's 2018 Annual Report reflected rent expense of \$3,600 for each system.
  - a. Please explain why rent expense was included for 2018, but not for 2017.
  - b. Please provide a copy of the Utility's rental agreement.
  - c. If there is no formal agreement, please explain how rent expense was calculated and provide support documentation.
13. Miscellaneous Expense (675/775): The Utility's 2017 Annual Report reflected miscellaneous expense of \$685 for water and \$2,089 for wastewater. The Utility's 2018 Annual Report reflected miscellaneous expense of \$4,878 for water and \$5,997 for wastewater.

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- a. Please explain why water and wastewater miscellaneous expense increased from 2017 to 2018.
- b. Please provide an explanation of how supplies expense was calculated and provide support documentation.
- c. What does the \$150 per month supplies expense cover?

Please contact me by phone at (850) 413-6226 or email [lsalvado@psc.state.fl.us](mailto:lsalvado@psc.state.fl.us), if you have any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read "Luis Salvador", is written over a light blue horizontal line.

Luis Salvador  
Engineering Specialist

LS:jp

cc: Jeff Small, OCBOA Consulting, LLC ([jeffsmall@ocboa.net](mailto:jeffsmall@ocboa.net))  
Jennifer Hernandez ([deercreekutilities@artemislifestyles.com](mailto:deercreekutilities@artemislifestyles.com))  
Office of Commission Clerk (Docket No. 20190071-WS)