

BEFORE THE FLORIDA PUBLIC SERVICE COMMISSION

NOTICE OF STAFF WORKSHOP

TO

ALL WATER AND WASTEWATER UTILITIES

THE OFFICE OF PUBLIC COUNSEL

AND

ALL OTHER INTERESTED PERSONS

RE: UNDOCKETED - REVIEW OF REGULATED UTILITIES'  
YEAR 2000 PREPARATIONS AND READINESS (WATER AND WASTEWATER)

ISSUED: March 1, 1999

NOTICE is hereby given that the Staff of the Florida Public Service Commission will conduct a workshop, to which all persons are invited, at the following time and place:

Wednesday, March 31, 1999, 9:30 a.m.  
Betty Easley Conference Center, Room 152  
4075 Esplanade Way  
Tallahassee, Florida

PURPOSE

The purpose of this workshop is to evaluate the current status of year 2000 preparation and readiness for Public Service Commission-regulated water and wastewater utilities. The workshop is intended to provide a forum for each water and wastewater utility to explain in detail how it is testing and remediating both mainframe computers, personal computers, and microprocessors (embedded chips) to make them year 2000 compliant and to discuss each company's overall operational readiness for the year 2000. Commissioners may be in attendance at this workshop.

Attached to this Notice is a list of questions and topics that each utility should be prepared to discuss at the workshop. Industry participation at this workshop is critical. If you wish to comment on this topic, but absolutely are unable to attend the workshop, please contact Mr. Greg Shafer prior to March 31, 1999 at the Division of Water and Wastewater, 2540 Shumard Oak Boulevard, Tallahassee, Florida 32399-0850, (850) 413-6900.

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Any person requiring some accommodation at this workshop because of a physical impairment should call the Division of Records and Reporting at (850) 413-6770 at least five calendar days prior to the workshop. Any person who is hearing of speech impaired, should contact the Florida Public Service Commission by using the Florida Relay Service, which can be reached at 1-800-955-8771 (TDD).

JURISDICTION

Jurisdiction is vested in this Commission pursuant to Chapter 367, Florida Statutes. The workshop will be governed by the provisions of that Chapter and Chapters 25-22, 25-30, and 28-106, Florida Administrative Code.

By DIRECTION of the Florida Public Service Commission this 1st day of March, 1999.

BLANCA S. BAYÓ, Director  
Division of Records and Reporting

By: Kay Flynn  
Kay Flynn, Chief  
Bureau of Records

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QUESTIONS FOR WORKSHOP DISCUSSION

1. Does your company use mainframe computers in any phase of its operation? Please describe the functions for which mainframe computers are employed.
2. What steps has your company taken regarding Y2K compliance for mainframe computers?
3. Have mainframe systems been tested subsequent to software or hardware updates? If testing has not yet been conducted, when do you anticipate the testing will be completed?
4. Does your company use personal/desktop computers in any phase of its operation? Please describe the functions for which PCs are employed.
5. What steps has your company taken regarding Y2K compliance for PCs?
6. Have PC systems been tested subsequent to software or hardware updates? If testing has not yet been conducted, when do you anticipate the testing will be completed?
7. To what extent does your utility employ Supervisory Control & Data Acquisition (SCADA) systems or telemetry systems in its operation of plant sites and lift stations?
8. What steps has your company taken regarding Y2K compliance for SCADA systems?
9. Have SCADA systems been tested subsequent to software or hardware updates? If testing has not yet been conducted, when do you anticipate the testing will be completed?
10. To what extent are "embedded chips" present in operational equipment such as lift stations, flow meters, etc.?
11. What steps has your company taken regarding Y2K compliance for "embedded chips"?

12. Have "embedded chips" been tested for Y2K compliance? If testing has not yet been conducted, when do you anticipate the testing will be completed?
13. When your utility operations lose power what safety mechanisms are present to ensure that prolonged service outages are avoided?
14. What, if, any contingency plans has your company taken in the event of power outages or some other malfunctions occur as a result of Y2K failure?
15. What steps has your company taken to ensure that adequate chemical supplies, manpower and generator fuel will be available in the event of a power failure greater than 24 hours?
16. What is your company's target date for full Y2K compliance and readiness?