

STATE OF FLORIDA

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DIVISION OF AUDITING & SAFETY  
DANIEL M. HOPPE, DIRECTOR  
(850) 413-6480

Public Service Commission

February 7, 2003

Thomas A. Geoffroy,  
Chesapeake Utilities Corp., Florida Division  
P. O. Box 960  
Winter Haven, FL 33882-0960

Re: **Docket No.:** 030004-GU; **Company Name:** Chesapeake Utilities Corp., Florida Division; **Audit Purpose:** Conservation Gas Cost Recovery True-up for the period January 2002 through December 2002 ; **Audit Control No.:** 03-037-3-1

Dear Mr. Geoffroy:

The Florida Public Service Commission will conduct an audit of the Conservation Gas Cost Recovery True-up for the period January 2002 through December 2002, in accordance with Commission audit procedures. Access will be requested to documents and records of the utility and, if necessary, supporting records for affiliate company transactions that affect regulated operations. Staff auditors may also request to review the utility's external audit working papers for the most recent independent audit. Mr. Charleston Winston, the Orlando district office supervisor, will coordinate this audit. Winston can be reached at (407) 245-0846. Questions regarding the audit or audit staff should be directed to the district supervisor or myself. My phone number is (850) 413-6487.

The Audit Access to Records rule for each industry states:

In those instances where the utility disagrees with the auditor's assessment of a reasonable response time to the audit request, the utility shall first attempt to discuss the disagreement with the auditor and reach an acceptable revised date. If agreement cannot be reached, the utility shall discuss the issue with successive levels of supervisors at the Commission until an agreement is reached.

DOCUMENT NUMBER - DATE

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A formal report is expected to be issued to internal Commission use on July 21, 2003. A copy of the final report will be mailed to the company liaison listed in the Commission Mailing Directory.

Sincerely,



Denise N. Vandiver, Chief  
Bureau of Auditing

DNV/jcp

cc: Division of Auditing and Safety (Orlando District Supervisor, File Folder)  
Division of the Commission Clerk and Administrative Services  
General Counsel  
Office of Public Counsel

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