



FILED APR 10, 2017
DOCUMENT NO. 04142-17
FPSC - COMMISSION CLERK

**Message Regarding Notice of Commencement and Meeting of Creditors
April 4, 2017**

Dear Avaya Stakeholder:

As part of Avaya's financial restructuring process, and further to the legal notices you have received thus far, enclosed with this letter is what is known as the "Notice of Commencement."

The Notice of Commencement is a customary part of the restructuring process and is being mailed to a wide range of interested parties, including current and former employees, customers, suppliers, government agencies, and others who have interacted with Avaya from time to time. These notices are required by the Bankruptcy Court and are intended to keep the Company's stakeholders informed about the restructuring process.

Here are some important points to keep in mind about the attached notice:

- Although you may have already received certain legal notices regarding Avaya's restructuring, the Notice of Commencement provides a variety of details about the case, including the case number of the filing and other items.
- This notice is a customary part of the court-supervised process and has no effect on Avaya's operations.
- Stakeholders do not need to take any action in response to this specific notice.
- The notice details the date and time of an optional informational meeting that any creditor may choose to attend. The meeting is conducted by the Office of the U.S. Trustee, and an Avaya representative is required to attend and answer questions. You are not required to attend this meeting.
- This notice includes references to a "Bar Date" notice, which you may have already received in a separate mailing sent in late March. That package included instructions about the process for filing a claim for anyone who believes they are owed money by Avaya.

We will continue to keep you informed as we move forward. If you have questions regarding this message or any of the enclosed materials, please contact our notice and claims agent, Prime Clerk LLC, at (855) 252-2156 (US toll-free), (917) 651-0441 (international toll), email AvayaInfo@PrimeClerk.com, or visit the case website at <https://cases.primeclerk.com/avaya>.

Amy Olli
Avaya General Counsel

Enclosures

COM _____
 AFD _____
 APA _____
 ECO _____
 ENG _____
 GCL _____
 IDM _____
 TEL _____
 CLK N.G.

RECEIVED-FPSC
 2017 APR 10 AM 8:23
 COMMISSION
 CLERK

James H.M. Sprayregen, P.C.
Jonathan S. Henes, P.C.
KIRKLAND & ELLIS LLP
KIRKLAND & ELLIS INTERNATIONAL LLP
601 Lexington Avenue
New York, New York 10022
Telephone: (212) 446-4800
Facsimile: (212) 446-4900

- and -

Patrick J. Nash, Jr., P.C. (admitted *pro hac vice*)
Ryan Preston Dahl (admitted *pro hac vice*)
Bradley Thomas Giordano (admitted *pro hac vice*)
KIRKLAND & ELLIS LLP
KIRKLAND & ELLIS INTERNATIONAL LLP
300 North LaSalle Street
Chicago, Illinois 60654
Telephone: (312) 862-2000
Facsimile: (312) 862-2200

Counsel to the Debtors and Debtors in Possession

**UNITED STATES BANKRUPTCY COURT
SOUTHERN DISTRICT OF NEW YORK**

In re:)	Chapter 11
AVAYA INC., <i>et al.</i> , ¹)	Case No. 17-10089 (SMB)
Debtors.)	(Jointly Administered)

¹ The Debtors in these chapter 11 cases, along with the last four digits of each Debtor's federal tax identification number, include: Avaya Inc. (3430); Avaya CALA Inc. (9365); Avaya EMEA Ltd. (9361); Avaya Federal Solutions, Inc. (4392); Avaya Holdings Corp. (9726); Avaya Holdings LLC (6959); Avaya Holdings Two, LLC (3240); Avaya Integrated Cabinet Solutions Inc. (9449); Avaya Management Services Inc. (9358); Avaya Services Inc. (9687); Avaya World Services Inc. (9364); Octel Communications LLC (5700); Sierra Asia Pacific Inc. (9362); Sierra Communication International LLC (9828); Technology Corporation of America, Inc. (9022); Ubiquity Software Corporation (6232); VPNet Technologies, Inc. (1193); and Zang, Inc. (7229). The location of Debtor Avaya Inc.'s corporate headquarters and the Debtors' service address is: 4655 Great America Parkway, Santa Clara, CA 95054.

**NOTICE REGARDING MEETING OF CREDITORS
TO BE HELD APRIL 13, 2017, AT 2:30 P.M. (PREVAILING EASTERN TIME)**

PLEASE TAKE NOTICE that pursuant to Section 341 of title 11 of the United States Code, 11 U.S.C. §§ 101–1532 (the “Bankruptcy Code”), a meeting of the creditors (the “341 Meeting”) in connection with the above-captioned chapter 11 cases of Avaya Inc. and its affiliated debtors (collectively, the “Debtors”) will be held at the United States Bankruptcy Court for the Southern District of New York (the “Court”), in Room 511, One Bowling Green, New York, New York 10004-1408, on **April 13, 2017, at 2:30 p.m. (prevailing Eastern Time)**.

PLEASE TAKE FURTHER NOTICE that additional information regarding the Debtors and the 341 Meeting is set forth on the notice attached hereto at **Exhibit A** (the “341 Notice”).

PLEASE TAKE FURTHER NOTICE that copies of the 341 Notice and any other pleading in these chapter 11 cases may be obtained free of charge by visiting the website of Prime Clerk LLC at <https://cases.primeclerk.com/avaya>. You may also obtain copies of any pleadings by visiting the Court’s website at <http://www.nysb.uscourts.gov> in accordance with the procedures and fees set forth therein.

[Remainder of Page Intentionally Left Blank]

Dated: April 4, 2017
New York, New York

/s/ Jonathan S. Henes, P.C.

James H.M. Sprayregen, P.C.

Jonathan S. Henes, P.C.

KIRKLAND & ELLIS LLP

KIRKLAND & ELLIS INTERNATIONAL LLP

601 Lexington Avenue

New York, New York 10022

Telephone: (212) 446-4800

Facsimile: (212) 446-4900

- and -

Patrick J. Nash, Jr., P.C. (admitted *pro hac vice*)

Ryan Preston Dahl (admitted *pro hac vice*)

Bradley Thomas Giordano (admitted *pro hac vice*)

KIRKLAND & ELLIS LLP

KIRKLAND & ELLIS INTERNATIONAL LLP

300 North LaSalle Street

Chicago, Illinois 60654

Telephone: (312) 862-2000

Facsimile: (312) 862-2200

Counsel to the Debtors and Debtors in Possession

Exhibit A

341 Notice

UNITED STATES BANKRUPTCY COURT
Southern District of New York

Notice of Chapter 11 Bankruptcy Case, Meeting of Creditors, and Deadlines

Chapter 11 bankruptcy cases concerning the debtors listed below (the “Debtors”) were filed on January 19, 2017. You may be a creditor of the Debtors. **This notice lists important deadlines.** You may want to consult an attorney to protect your rights. **You are not being sued or forced into bankruptcy.** All documents filed with the Bankruptcy Court, including lists of the Debtors’ assets and liabilities, will be available for inspection at the Office of the Clerk of the Bankruptcy Court or by accessing the Bankruptcy Court’s website, www.nysb.uscourts.gov. Such documents are also available free of charge (i) by accessing the case website at <https://cases.primeclerk.com/avaya> or (ii) by written request to the Debtors’ notice and claims agent, Prime Clerk LLC, 830 3rd Avenue, 9th Floor, New York, New York 10022. Note that you need a PACER password and login to access documents on the Bankruptcy Court’s website (a PACER password is obtained by accessing the PACER website at <http://pacer.psc.uscourts.gov>). Note further that the staff of the Bankruptcy Court Clerk’s Office, the United States Trustee, and the Debtors’ notice and claims agent cannot give legal advice.

**Creditors -- Do not file this notice in connection with any proof of claim you submit to the court.
See Below for Important Explanations.**

Debtors (names and address) ¹	Case Number	Tax Id number
Avaya Inc.	17-10089	22-3713430
Avaya CALA Inc.	17-10090	52-2229365
Avaya EMEA Ltd.	17-10092	52-2229361
Avaya Federal Solutions, Inc.	17-10100	20-8174392
Avaya Holdings LLC	17-10094	20-3766959
Avaya Holdings Corp.	17-10098	26-1119726
Avaya Holdings Two, LLC	17-10095	52-2323240
Avaya Integrated Cabinet Solutions Inc.	17-10108	77-0029449
Avaya Management Services Inc.	17-10096	52-2229358
Avaya Services Inc.	17-10088	81-3159687
Avaya World Services Inc.	17-10097	52-2229364
Octel Communications LLC	17-10101	36-4705700
Sierra Asia Pacific Inc.	17-10102	52-2229362
Sierra Communication International LLC	17-10103	52-2229828
Technology Corporation of America, Inc.	17-10107	65-0599022
Ubiquity Software Corporation	17-10104	94-3396232
VPNet Technologies, Inc.	17-10105	77-0411193
Zang, Inc.	17-10106	61-1677229

¹ The service address for each of the below-listed debtors is: 4655 Great America Parkway, Santa Clara, CA 95054.

All other names used by the Debtors in the last 8 years (including trade names):	Attorney for Debtors (name and address):
	James H.M. Sprayregen, P.C. Patrick J. Nash, Jr., P.C. Jonathan S. Henes, P.C. Ryan Preston Dahl Kirkland & Ellis LLP Bradley Thomas Giordano 601 Lexington Avenue Kirkland & Ellis LLP New York, New York 10022 300 North LaSalle Street Telephone number: 212.446.4800 Chicago, Illinois 60654 Telephone Number: 312.862.2000

Meeting of Creditors

Date: April 13, 2017 **Time:** 2:30 P.M. **Location:** United States Bankruptcy Court
Southern District of New York
Room 511
One Bowling Green
New York, New York 10004-1408

Deadline(s) to File a Proof of Claim:

The Bankruptcy Court has fixed deadlines for filings proofs of claim in these proceeding pursuant to the *Order (A) Setting a Bar Date for Filing Proofs of Claim, Including Claims Arising Under Section 503(B)(9) of the Bankruptcy Code, (B) Setting a Bar Date for the Filing of Proofs of Claim by Governmental Units, (C) Setting a Bar Date for the Filing of Requests for Allowance of Administrative Expense Claims, (D) Setting an Amended Schedules Bar Date, (E) Setting a Rejection Damages Bar Date, (F) Approving the Form and Manner for Filing Proofs of Claim, (G) Approving Notice of the Bar Dates, and (H) Granting Related Relief* [Docket No. 301], which is available free of charge at the case website, <https://cases.primeclerk.com/avaya>.

Creditor with a Foreign Address:

A creditor to whom this notice is sent at a foreign address should read the information under the "Claims" section.

Deadline to File a Complaint to Determine Dischargeability of Certain Debts:

Rule 4007(c) of the Federal Rules of Bankruptcy Procedure provides that, except as otherwise provided in subdivision (d) of Rule 4007, a complaint to determine the dischargeability of a debt under 11 U.S.C. § 523(c) shall be filed no later than 60 days after the first date set for the meeting of creditors under 11 U.S.C. § 341(a).

Creditors May Not Take Certain Actions:

In most instances, the filing of the bankruptcy case automatically stays certain collection and other actions against the Debtors and the Debtors' property. Under certain circumstances, the stay may be limited to 30 days, or may not exist at all, although the Debtors can request the court to extend or impose a stay. If you attempt to collect a debt or take other action in violation of the Bankruptcy Code, you may be penalized. Common examples of prohibited actions by creditors are contacting the Debtors to demand repayment, taking action against the Debtors to collect money owed to creditors, to take property of the Debtors, and starting or continuing collection actions, foreclosure actions, or repossessions. Consult a lawyer to determine your rights in this case.

Address of the Bankruptcy Clerk's Office

Clerk of the Bankruptcy Court
One Bowling Green
New York, New York

Telephone number: (212) 668-2870

Hours Open: 8:30 a.m. to 5:00 p.m.

Filing of Chapter 11 Bankruptcy Case	A bankruptcy case under Chapter 11 of the Bankruptcy Code (title 11, United States Code) has been filed in this court by or against the Debtors listed on the front side, and an order for relief has been entered. Chapter 11 allows the Debtors to reorganize or liquidate pursuant to a plan. A plan is not effective unless confirmed by the court. You may be sent a copy of the plan and a disclosure statement telling you about the plan, and you might have the opportunity to vote on the plan. You will be sent notice of the date of the confirmation hearing, and you may object to confirmation of the plan and attend the confirmation hearing. Unless a trustee is serving, the Debtors will remain in possession of the Debtors' property and may continue to operate any business.
Legal Advice	The staff of the Bankruptcy Clerk's Office, the Office of the United States Trustee, and the Debtors' notice and claims agent cannot give legal advice. Consult a lawyer to determine your rights in this case.
Creditors Generally May Not Take Certain Actions	Prohibited collection actions are listed in Bankruptcy Code § 362. Common examples of prohibited actions include contacting the Debtors by telephone, mail, or otherwise to demand repayment; taking actions to collect money or obtain property from the Debtors; repossessing the Debtors' property; and starting or continuing lawsuits or foreclosures. Under certain circumstances, the stay may be limited to 30 days, or may not exist at all, although the Debtors can request the court to extend or impose a stay.
Meeting of Creditors	A meeting of creditors is scheduled for the date, time, and location listed on the previous page. <i>The Debtors' representative must be present at the meeting to be questioned under oath by the United States Trustee and by creditors.</i> Creditors are welcome to attend, but are not required to do so. The meeting may be continued and concluded at a later date without further notice.
Notice	You will not receive notice of all documents filed in these chapter 11 cases. However, parties can obtain a copy of all documents filed electronically with the Court in these cases, including lists of the Debtors' property and debts, by (i) contacting the Clerk of the Court at One Bowling Green, New York, New York 10004-1408; (ii) accessing the Court's website at www.nysb.uscourts.gov (note that a PACER, http://www.pacer.psc.uscourts.gov , password and login are needed to access documents on the Court's website); or (iii) accessing the Debtors' notice and claims agent's website at https://cases.primeclerk.com/avaya .
Claims	A Proof of Claim is a signed statement describing a creditor's claim. If a Proof of Claim form is not included with this notice, you can obtain one at any bankruptcy clerk's office. You may look at the schedules that have been or will be filed at the bankruptcy clerk's office. If your claim is scheduled and is <i>not</i> listed as disputed, contingent, or unliquidated, it will be allowed in the amount scheduled unless you file a Proof of Claim or you are sent further notice about the claim. Whether or not your claim is scheduled, you are permitted to file a Proof of Claim. If your claim is not listed at all <i>or</i> if your claim is listed as disputed, contingent, or unliquidated, then you must file a Proof of Claim or you might not be paid any

	money on your claim and may be unable to vote on a plan. A secured creditor retains rights in its collateral regardless of whether that creditor files a Proof of Claim. Filing a Proof of Claim submits the creditor to the jurisdiction of the bankruptcy court, with consequences a lawyer can explain. For example, a secured creditor who files a Proof of Claim may surrender important nonmonetary rights, including the right to a jury trial.
Discharge of Debts	Confirmation of a chapter 11 plan may result in a discharge of debts, which may include all or part of your debt. <i>See</i> Bankruptcy Code § 1141(d). A discharge means that you may never try to collect the debt from the debtors, except as provided in the plan. If you believe that a debt owed to you is not dischargeable under Bankruptcy Code § 1141(d)(6)(A), you must start a lawsuit by filing a complaint in the bankruptcy clerk's office by the "Deadline to File a Complaint to Determine Dischargeability of Certain Debts" listed on the previous page. The bankruptcy clerk's office must receive the complaint and any required filing fee by that deadline.
Bankruptcy Clerk's Office	Any paper that you file in this bankruptcy case should be filed at the bankruptcy clerk's office at the address listed on the front side. You may inspect all papers filed, including the list of the debtor's property and debts and the list of the property claimed as exempt, at the bankruptcy clerk's office.
Creditor with a Foreign Address	Consult a lawyer familiar with United States bankruptcy law if you have any questions regarding your rights in this case.
Refer to Previous Pages For Important Deadlines and Notices	

* * * *

If you have questions about this notice, please call (855) 252-2156 (domestic) or (917) 651-0441 (international), email avayainfo@primeclerk.com, or visit <https://cases.primeclerk.com/avaya>