#### MEMORANDUM

#### November 20, 1998

TO: DIVISION OF RECORDS AND REPORTING

FROM: DIVISION OF AUDITING AND FINANCIAL ANALYSIS (VANDIVER)  $\bigcup \mathcal{N}$ 

RE: DOCKET NO. 980002-EG -- FLORIDA PUBLIC UTILITIES COMPANY CONSERVATION AUDIT REPORT - SIX MONTHS ENDED MARCH 31, 1998 AUDIT CONTROL NO. 98-173-4-2

The above-referenced audit report is forwarded. Audit exceptions document deviations from the Uniform System of Accounts, Commission rule or order, Staff Accounting Bulletin and generally accepted accounting principles. Audit disclosures show information that may influence the decision process.

The audit was prepared using a micro computer and has been recorded on one diskette. The diskette may be reviewed using IBM compatible equipment and LOTUS 1-2-3 software. There are no confidential working papers associated with this audit.

Please forward a complete copy of this audit report to:

Florida Public Utilities Company John T. English P. O. Box 3395 West Palm Beach, FL 33402-3395

DNV/sp Attachment cc: Chairman Johnson Commissioner Clark Commissioner Deason Commissioner Garcia Commissioner Jacobs Mary Andrews Bane, Deputy Executive Director/Technical Legal Services Division of Auditing and Financial Analysis (Devlin/Causseaux/ File Folder) Division of Electric and Gas (Colson) Miami District Office (Welch)

Research and Regulatory Review (Harvey) Office of Public Counsel

DOCUMENT NUMBER-DATE

13238 NOV 23 8

FPSC-RECORDS/REPORTING



# FLORIDA PUBLIC SERVICE COMMISSION

DIVISION OF AUDITING AND FINANCIAL ANALYSIS BUREAU OF AUDINTNG

Miami District Office

FLORIDA PUBLIC UTILITIES COMPANY

CONSERVATION CLAUSE

HISTORICAL SIX MONTH ENDED MARCH 31, 1998

DOCKET NO. 980002-EG AUDIT CONTROL NO. 98-173-4-2

en Ngo, Audit Manager

Kathy L/Welch, Audit Supervisor

DOCUMENT NUMPER-DATE

13238 NOV 23 # FPSC-RECORDS/REPORTING

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CT-3 SCHEDULES 10/97 - 3/9	
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## DIVISION OF AUDITING AND FINANCIAL ANALYSIS AUDITOR'S REPORT

#### **OCTOBER 29, 1998**

## TO: FLORIDA PUBLIC SERVICE COMMISSION AND OTHER INTERESTED PARTIES

We have applied the procedures described in this report to audit the Conservation True-Up schedules for the historical 6-month period ended March 31, 1998 for Florida Public Utilities Company. These schedules were prepared by the utility as part of its petition for conservation recovery in Docket 980002-EG. There is no confidential information associated with this audit, and there are no audit staff minority opinions.

This is an internal accounting report prepared after performing a limited scope audit. Accordingly, this document must not be relied upon for any purpose except to assist the Commission staff in the performance of their duties. Substantial additional work would have to be performed to satisfy generally accepted auditing standards and produce audited financial statements for public use.

In our opinion, the schedules referred to above present fairly, in all material respects, the utility's books and records, maintained in conformity with the accounting practices prescribed by the Florida Public Service Commission. The attached findings discuss all differences and other matters which were noted during our examination.

### SUMMARY OF SIGNIFICANT PROCEDURES

Our audit was performed by examining, on a test basis, certain transactions and account balances which we believe are sufficient to base our opinion. Our examination did not entail a complete review of all financial transactions of the company. Our more important audit procedures are summarized below. The following definitions apply when used in this report:

Scanned - The documents or accounts were read quickly looking for obvious errors.

Compiled - The exhibit amounts were reconciled with the general ledger, and accounts were scanned for error or inconsistency.

Examined - The exhibit amounts were reconciled with the general ledger. The general ledger account balances were traced to subsidiary ledgers, and selective analytical review procedures were applied.

**REVENUES:** Revenues were recalculated by obtaining kilowatts sold from the revenue and rate reports from the billing cycle. These were multiplied by the rates billed according to the company rate deck. The rates were trace to the commission orders.

**EXPENSES:** Reviewed expenses for material amounts and changes from last period. Selected material amounts to trace to invoices to determine applicability to the conservation program. Ads were reviewed to determine applicability to the conservation program. Ads were reviewed to determine compliance with Commission policy.

TRUE-UP: Recalculated the true-up and verified the beginning true-up to the orders and the interest rates to the Wall Street Journal.

#### Audit Disclosure

#### **Disclosure No.1**

#### Subject: Promotional Merchai dise

Statement of Fact: The company recorded promotional merchandise of \$3,291.32 for business card holders, golf balls, and 6 pack coolers for the good cents program in December, 1997 to Marianna and Fernandina Customer Assistance Expenses accounts. The promotional expenses were allocated to Marianna and Fernandina as follows:

	Marianna Account 114.4010.908	Fernandina Account 115.4010.908	Total
Business Card Holders & Golf balls	\$670.95	\$670.95	\$1,341.90
Business Card Holders &			
Golf balls 6 Pack Coolers	\$670.95 \$151.88	\$670.95 \$151.88	\$1,341.90 \$303.76
6 Pack Coolers	\$151.88	\$151.88	\$303.76
	\$1,645.66	\$1,645.66	\$3,291.32

The promotional merchandise only contained the logo of the good cents program.

According to Commission Rule 25-17.015, "In determining whether an advertisement is 'directly related to an approved conservation program', the Commission shall consider, but is not limited to, whether the advertisement or advertising campaign:

- 1. Identifies a specific problem;
- 2. States how to correct the problem; and
- Provides direction concerning how to obtain help to alleviate the problem."

**Opinion:** Although the promotion merchandise contained the logo of the good cents program and were conservation related, they did not meet the above criteria. Therefore, \$1,645.66 for Marianna and \$1,645.66 for Fernandina did not meet the rule requirements.

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**Recommendation:** In the future, promotional merchandise is advertising expense and should be recorded in the company's Information and Instructional Advertise accounts 114.4010.909 and 115.4010.909 accordingly. The above expenses should be removed from this period.

# III. EXHIBITS

SCHEDULE CT-2 PAGE 2 OF 3

COMPANY: FLORIDA FUBLIC UTILITES COMPANY - MARUANIA

ACTUAL CONSERVATION PROGRAM COSTS PER PROGRAM

FOR MONTHS October-87 THROUGH March-86

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TOTAL ALL PROGRAMS

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SCHEDULE CT.3 PAGE 1 OF 3

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COMPANY: FLORIDA PUBLIC UTILITIES COMPANY - MARMINIA

ENERGY CONSERVATION ADJUSTMENT CALCULATION OF TRUE-UP AND INTEREAT PROVISION SUMMARY OF EXPENSES BY PROGRAM BY MONTH

October-87 THROUGH March-99 FOR MONTHS

Methods         1/1         1/2	EY PRODIAM	OCTOBER	NOVEMBER	NOVEMBER DECEMBER JANUARY FEBRUARY	TANUARY	PEBRUARY	MARCH	THAT I	AVR	1	-	1		
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7455 6.911 11.63 7.67 9.000 8.907 0 0	ECOVERABLE													
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SCHEDULE CT-3 PARE 2 OF 3

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COMPANY: FLORIDA PUBLIC UTILITIES COMPANY - MARIANNA CALCULATION OF TRUE UP AND INTEREST PROVISION

Octaber-97 THROUGH March-86 FOR MONTHS

6	<ol> <li>CONSERVATION REVENUES</li> </ol>	OCTOBER	BER NOVEMBER DECEMBER JANUARY	DECEMBER	YANUARY	PERMUARY	MARCH	APPRL	MAY	JUNE	JULY	AUOUST	ADDWD1435	TOTAL
4	RESIDENTIAL CONSERVATION													
	CONSERVATION ADJ. REVENUES	WO'CE	19-61	17,000	11,570	17,408	000716	•	•	0	•	•	•	NOT THE
-	TOTAL REVENUES	WO'DE	11.004	17,000	11,500	B0#'23	00070	0	•	0	•			1
-	PRIOR PERIOD TRUE LE AUL NOT APPLICABLE TO THES PERIOD	107	101	un	101	un	UN			•				MOM
-	CONSERVATION REVENUE APPLICABLE	24,700	20,136	22,540	221,152	22,170	21,052	•	•	0	0		•	101101
	CONSERVATION EXPENSES (FROM CT.3, PAGE 1, LINE 23)	7,855	1160	000/11	7.879	040'8	1001	•	0		•			
	TRUE UP THES PERIOD (LINE 5 - 6)	14.050	\$22,61	10.847	216.21	13,110	12,845	0	•	0	0			110 136
9	INTEREST PROVISION THIS PERIOD (FROM CT.3, PADE 3, LINE 10)	Æ	NCC .	Ā	61.7	482	ş	•	0	•	0			
	TRUEUP AND INTEREST PROVISION REGIMERING OF MONTH	540.042	64.532	10°'11	618.09	902.24	10,134							3
1	DEFERRED TRUE UP RECISIONUS OF REMOD													
2	PRICH TRUE UP COLLECTED (REPURCED)	(CLIEN)	(191)	14873	CLOCK N	11873	148720	0	•	•	•			
Ξ	10144 NET TRUE JP 0.965 7-89-944-10	CU100	10.43	64374	647.14	104,134	112,508	0	0	•				

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COMPANT: FLORIDA PUBLIC UTILITIES COMPANY - MARANNA

CALCULATION OF TRUE-UP AND INTEREST PROVISION

October-87 THROUGH March-84 FOR MONTHS 4

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INTEREST PROVISION	OCTOBER	NOVEMBER	DECEMBER	ANUARY	FEBRUARY	MARCH	APPE	ANN	Det.	JULY	AUDINT	000021433	11444
International There is a rule must		1											
the fault income from the	800'M	200,042		6.46'02	862798	104,134	•	•	•	•	•	•	•
ENCING TRUE LP BEFORE INTEREST (LINES 87+89-854+810)	66,246	7,065	995.03	PALETO	10101	112,007	•	•	•	•	•	•	100
TOTAL BEG. AND ENDING TRUE-UP	112,921	110,017		178,700		218,541	•	•	•	•	•	•	110126
AVERAGE TRUE UP (LINE C.3 X SCN)	95178	22.809	115.06	10,400	M.454	120,801	•	0		0	•	•	100
INTEREST RATE - FIRST DAY OF REPORTING BUSINESS MONTH	101	4051	1001	M4279	1 SCH	101	8.00 B	8.00%	1000	1000	000	1000	
INTEREST RATE - FAST DAY OF SUBSEQUENT BUSINESS MONTH	NCS 5	1004	197.8	100	101	101	1000	1000	0.00%	000	1000		
TOTAL RIVE C-5 · C-8)	11 0011					Necri	0.00%	COON	1000	000	600		
AVG. SUTEREST RATE (C-7 X SON)	1055	5	1.60%	NCS 8	101	ALAN .	0.00%	0.00%	0.00%	0.00%	8.00M	0.00%	
MONTHLY AVERAGE INTEREST RATE	1100		MCCP D	D.407		1000	0.000 B	0.000	0000	M-000 0	0000		
INTERNEST PROVISION RUNE C-4 X C-81	£	101	Ŕ	ţ		409	•	٥	•	•	•		2280

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SCHEDULE CT-2 PAGE 2 OF 3

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COMPANY: FLORIDA PUBLIC UTILITIES COMPANY - FERNANDINA

ACTUAL CONSERVATION PROGRAM COSTS PER PROGRAM

October-87 THROUGH

March-06

FOR MONTHS

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PROGRAM HAME	TIOULUY	PAYROLL ADVERTISING	LEGAL	OUTSIDE	VEHICLE COST ·	SUPPLIES	TRAVEL	ADMIN	DICENTIVES	OTHER	BUR	PROGRAM	TOTAL
In Concert with the Environment	2,040	•	0	1001	0	0			•	•			
Direct Leatege Repeir	1.275	0	0	•		i i					101.10		5.10
Residential Geothermal Haat Pump	510		0	3							Des"		1,690
Residential Energy Audits	2,730		0	•		176							8
Low Income Customer Energy Audits	152	0	0	•		•							10'0
FPU Express	874		•	•			-						15
Enhanced Good Carts Home	103.6			-		2.484	-	-		•			27
Commercial/Industrial Good Cents Building	102			•		10	3			5			
Commercial/Industrial Energy Audits & Tech. Ass				1		•	1				1007		2,50
Common		5		•		•					2,000		2,00
				•	5	•	Ħ		•	8	10,500		2,01

TOTAL ALL PROGRAMS

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208/05

50,802

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4,141

2,472

4.516

3,266

3,662

1,479

7,662

22,598

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SCHEDULE CT-3 FAGE 1 OF 3

COMPANT: FLORIDA FUBLIC UTILITIES COMPANY - FERNANDINA

ENERGY CONSERVATION ADJUSTMENT CALCULATION OF TRUE UP AND INTEREST PROVISION SUMMARY OF EXPENSES BY PROGRAM BY MONTH

October-87 THROUGH March-88 FOR MONTHS

*														
	A COMBERVATION EXPENSE BY PROGRAM	OCTOBER	NOVEMBER	DECEMBER	ANUMAL	FEBNUARY	MARCH	APPEL	MAY	JUNE	JULY	AUDUST	AUQUST SEPTEMBE	TOTAL
人名马布克西尔西西班代拉拉林拉相打动推动	In Concert with the Environment Circuit Leatage Reper Sestiminal Concernant Inear Pump Residential Concernant Inear Low Income Customer Energy Audits FTU Express FTU Express FTU Express Commercialithedustrial Energy Audits & Tech Au Commercialithedustrial Energy Audits & Tech Au Common	8088558° 85	280 280 280 280 280 280 280 280 280 280		811 888 899 811 811 811 811 811 811 811	128 248 240 240 240 240 240 240 240 240 240 240	100 100 111 111 111 111 111 111 111 111							4,100 (1000 2010 2715 2,715 2,000 18,000 18,000
5 S	TOTAL ALL PROGRAMES LESS AMOUNT INCLUDED IN RATE BASE	100	818.8	68211	DET 1	101	1001	o	0	0	o		•	50,802
1	RECOVERAILE CONSERVATION EXPENSES	1000	1010	042'11	502.1	103	1001	•	0	•	°		0	201,02

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SCHEDULE CT-3 PAGE 2 OF 3

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COMPANY: FLORIDA PUBLIC UTILITIES COMPANY - FERMANDINA

CALCULATION OF TRUE UP AND BITEREST PROVISION

FOR MONTHS October-87 THROUGH March-88

-	B. CONSERVATION REVENUES	OCTOBER	NOVEMBER	NOVEMBER DECEMBER JANUARY FEBRDARY	TANUARY	FEBROARY	MARCH	APR.	~	1				
	RESIDENTIAL CONSERVATION									THOS		ISODOV	VOUNT SEPTEMBER	TOTAL
~	CONSERVATION ADJ. REVENJES	ALL A	120101	22,000	THEN	12422	012.12	•	•	•	•	•	•	0
*	TOTAL REVENCES	049792	120,81	22,008	SAUSS .	12,421	0/2.22	•	•	•	•	0		TH LID
•	PRICE PERCO TRUE UP ADI NOT APPLICABLE TO THIS PERCO	217	213	50	85	5	517							-
	CONSERVATION REVENUE APPLICABLE	200,06	22.23	24.216	MAN	20,023	20, 412	0	0	•		0	•	THE WAY
	CONSERVATION EXPENSES (FROM CT.3, PAGE 1, LINE 23)	1001	847	11,293	1,200	101	107	•	•	•	0	2 8		200
ы	TRUE UP THIS PERIOD (LINE 5 . 6)	21,066	119,617	14,025	102712	867.81	18,451	0	0	0	•	•	•	CALMAN T
	INTEREST PROVISION THIS PERIOD (FROM CT-3, PAGE 3, LINE 10)	ш.	8	8	ş	8	8	•	0	0	0	0	•	Pan c
	TRUE UP AND ATTREST PROVISION BEGINARING OF MONTH	50145	1007.18	19,208	125.00	A00,701	112,019							
1	DEFENSIO TRUE UP REGISERIO OF PERIOD				*									
2	PRICE TRUE UP COLLECTED	(2129)	6121	6123	(212.9)	(1213)	(113)	0	0	0		0	0	
5	TOTAL NET TRLE-LØ LURES 7-6-P-84-10	C09/19	102.07	120,00	107,804	112,010	139/111	•	0	0	•	°	•	awan

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SCHEDULE CT-3 PAGE 1 OF 3

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COMPANY: FLORIDA FUBLIC UTILITES COMPANY - FERNANDINA

CALCULATION OF TRUE LUP AND INTEREST PROVISION

October-67 THROUGH March-88 FOR MONTHS

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ú	C. INTEREST PROVISION	OCTOBER	NOVEMBER	DECEMBER	JANUARY	DECEMBER JANUARY FEBRUARY	MARCH	APPRIL	MAY	JUNE.	AUL	AUDUST	SPITEMBER	TOTAL
	REGIMANIO TRUE JIP (LINE B-4)	56.56	CON. 13	79,208	120,00	107,904	619/223	•	•	•	•	•	•	
*	ENCING TRUE UP BEFORE INTEREST (LINES 87+89-88A+810)	146729	73,000	100.00	107,440	122,080	BUR NCS		•	•				
	TOTAL BEG. AND ENDING TRUE UP	805'111	165,541	100,129	187,781	N00,022	258,471	•	•	0	0	•	•	INAM
	AVERAGE TRUE UP (LINE C.3 X 50%)	54,968	DALET	100710	LOW'NO	114,007		•	•	•	•	•	΄ο	10/10
-	ALERGET RATE - FIRST DAY OF REPORTING BUSINESS MONTH	1019						000	NO00	1000	000	0.001	0.00	
-	INTEREST RATE - FIRST DAY OF SUBSEQUENT BUSINESS MONTH	4014	1001	NET	1001		1001	1000	000	1000	0.00%	8.00M		
•	TOTAL RUNE C.S. C.S.	11.00%	MC1.11		NETH		11.00%	8.00 B	0.00%	8000	000	000		
-	AVG. BITEREST RATE (C.7 X 50%)	NC2 5		1.00.1	1.63%	49	-	000	0.00%	A00.0	0.00%	0.00%	8000	
	MONTHLY AVEHADE BITEREST RATE	10+0			C. ADDR	1.01	0.457%	A 000%	0.000%	0.00010	0.000%	N-000 0	125	
2	INTEREST PROVISION LIVE C-4 X C-81	8	2		1	8	1	2	•	1				

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### STATE OF FLORIDA

Commissioners: JULIA L. JOHNSON, CHAIRMAN J. TERRY DEASON SUSAN F. CLARK JOE GARCIA E. LEON JACOBS, JR.



DIVENOS OF RECORDS & REPORTING BLANCA S. BAYO DIRECTOR (850) 413-6770

# Public Service Commission

November 25, 1998

John T. English, President & CEO Florida Public Utilities Company Post Office Box 3395 West Palm Beach, Florida 33402-3395

> Re: Docket No. 980002 - EG - Florida Public Utilities Company Audit Report - Conservation - Six Months Ended March 31, 1998 Audit Control # 98-173-4-2

Dear Mr. English:

The enclosed audit report is forwarded for your review. Any company response filed with this office within ten (10) work days of the above case will be forwarded for consideration by the staff analyst in the preparation of a recommendation for this case.

Thank you for your cooperation.

Sincerely,

Blanca S. Bayo

BSB/abf

Enclosure

cc: Division of Audit and Financial Analysis Kenneth Hoffman, Esquire

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